

Madani Pearls

regarding Madrasa-tul-Madinah
(Adults)



الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

26 Madani Pearls regarding Madrasa-tul-Madinah (Adults)

﴿World level Majlis Dawat-e-Islami﴾

The Holy Prophet صلى الله تعالى عليه وآله وسلم said: خَيْرُكُمْ مَنْ تَعَلَّمَ الْقُرْآنَ وَعَلَّمَهُ meaning: The best person amongst you is the one who learnt the Holy Quran, and taught it to others.

(Sahih bukhari, Hadith 5027, Vol 3, Pg 410, Published by Dar-ul-Ilmiyyah, Beirut)

Sayings of Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَةَ

“If only! Every such Islamic brother/ Islamic sister who are able to recite the Holy Quran correctly starts teaching it to others then the Quranic teachings will prevail everywhere and those learning and teaching will earn leaps of reward. اِنْ شَاءَ اللَّهُ عَزَّوَجَلَّ

(Namaz k Ahkam Pg. No. 212)

Dua from Attar دَامَتْ بَرَكَاتُهُمُ الْعَالِيَةَ

Shaikh-e-Tareeqat, Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَةَ has stated:

“O Allah عَزَّوَجَلَّ ! Grant my Madani daughters who learns and teaches Madrasa-tul-Madinah (Adults) daily with eternal memory and make them sincere.” آمين بجاهِ النبي الامين صلى الله تعالى عليه وآله وسلم

(26 Safar-ul-Muzaffar 1429 Hijri)

The Holy Prophet صَلَّى اللهُ تَعَالَى عَلَيْهِ وَآلِهِ وَسَلَّمَ has stated

نِيَّةُ الْمُؤْمِنِ خَيْرٌ مِنْ عَمَلِهِ-

“The intention of a Muslim is better than his act.”

(Tabarani Mujam-ul-Kabeer, Hadith 5942, Vol 6, Pg 185)

Therefore, the Responsible Islamic sisters of Madrasa-tul-Madinah (Adults) (Zeli to Country level) should intend that: “For earning the pleasure of اللهُ عَزَّوَجَلَّ and the Noble Prophet صَلَّى اللهُ تَعَالَى عَلَيْهِ وَآلِهِ وَسَلَّمَ, I will do the Madani work of the department of Dawat-e-Islami named “Madrasa-tul-Madinah (Adults)” according to the principles laid down by the Madani Centre.” اِنْ شَاءَ اللهُ عَزَّوَجَلَّ

- ❦ Madrasa-tul-Madinah (Adults) should be started with the permission of Responsible of Madrasa-tul-Madinah (Adults) (Halqa/ Area/ Division/ Kabina level), if easily possible then try that there should not be younger Munnian in Madrasa at all. The duration should be 1 hour 12 minutes at most. It could be held any time from 8:00 in morning till Azan e Asr. Alongwith teaching the Holy Quran correctly, Ghusl (ritual bath), Wudu (ritual ablution), Salah, Sunan, supplications moreover Shar’ii issues of women etc should be taught with the help of books published by Maktaba-tul-Madinah such as “Jannati Zewar” and “ Salah of Islamic sisters”. There is no specific uniform for Madrasa-tul-Madinah (Adults).
- ☆ In foreign countries, at places where the Madrasa-tul-Madinah (Adults) is not possible to be arranged on daily basis, in such situation the Madrasa-tul-Madinah (Adults) can be arranged for 2/3/4 days in a week.
- ☆ In foreign countries, at places where weekly Madrasa-tul-Madinah (Adults) are held, there the duration can be increased 1 hour 12 minutes accordingly.

- ﴿2﴾ The location for Madrasa-tul-Madinah (Adults) should be selected according to the “**Madani Pearls regarding selection of the place (Madrasa-tul-Madinah (Adults))**”. (This paper is enclosed in the record file)
- ﴿3﴾ If the strength of student islamic sisters in Madrasa-tul-Madinah (Adults) become more than 12 for example 18, then admissions should be given till 18 and then new class should be started.
- ﴿4﴾ If Islamic sisters other than Hanafi school of thought wants to get admission in Madrasa then only the Quran should be taught, issues of Fiqh etc should not be told but incline them for seeking guidance from the Imam etc of their concerned school of thought. Because it is not allowed for a Hanafi Qazi to tell any Shaf’ii the solution of his issue. (Dar-ul-Ifta Ahl-e-Sunnat)
- ﴿5﴾ In such areas where Madrasa-tul-Madinah (Adults) cannot be arranged at all, neither through the children’s father nor any Mehram, and nobody has correct pronunciation in area, then Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Kabinat level), can arrange online Qaida course through landline or V-wireless with the help of Responsible Islamic sister of Madrasa Banat (Kabinat level).

Daily 2 hours till 6 months

- ☆ Beside this, Madrasa-tul-Madinah (Adults) can be arranged through mobile phone. Knowledge of Holy Quran can be obtained individually by the memory card released by Maktabatul-Madinah named “Madani Qaida along with Holy Quran” and DVD named Madani Qaida.
- ☆ In those Madrasa-tul-Madinah (Adults) where the Madani Munnian also learns or adult Islamic sisters came late or goes earlier then the Zeli Majlis level Responsible should be given the target of 3 months that by a wise policy make arrangement

of sitting of Madani Munnian in separate classes and persuade the adult Islamic sisters for studying according to the time of Madrasa that is 1 hour 12 minutes. Till the targeted time completed, she should be reminded again and again.

- ﴿6﴾ Prepare more and more Islamic sisters including Responsible Islamic sisters for studying in Madrasa-tul-Madinah (Adults) through individual effort by telling them significance of learning and teaching the Holy Quran and by explaining them the importance of Tajweed. Also make announcement at least once in a month, in Weekly Sunnah Inspiring Congregation (along with the announcement of Maktaba-tul-Madinah) and in Training Session (if it is held).
- ☆ The Islamic sisters who get ready for learning or teaching the Holy Quran their names should be submitted to relevant Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Zeli level).
- ﴿7﴾ The Islamic sisters who have the passion for teaching will be selected through Test.
- ☆ In the start of every Madani month, the Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Kabina level) should make the arrangement of taking test for teaching in Madrasa-tul-Madina (adult) by collecting the names and number of candidate Islamic sisters, through Tadreesi Tafteshi Majlis Madrasa-tul-Madinah (Lil-banat).
- ☆ The Responsible Islamic sister of Madrasa-tul-Madinah (Adults) of foreign country/ from outside the city should contact on this email address babulmadina.banat@gmail.com and this Skype I.D “babulmadina.bant”.

The Tadreesi Tafteshi Majlis Madrasa-tul-Madinah (Lilbanat) will conduct the Test through this Skype I.D.

☆ Those who will be sent for giving Test, should be informed the name of their Kabina/Division/Area and location of Maktab of Tadreesi Tafteshi Majlis Madrasa-tul-Madinah (Lilbanat).

﴿8﴾ The Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Kabina level) should make the arrangement of training the successful Islamic sisters in the Test about teaching Madrasa-tul-Madinah (Adults) with the help of “**Madani Pearls for the training of Mudarrisat (Teachers)**”. They should also be given the “**Performance Report of Mudarrisa regarding Madrasa-tul-Madinah (Adults)**” through Responsible Islamic sister of Madrasa-tul-Madinah (Adults)(Area level) with explanation and start Madrasa-tul-Madinah (Adults) in this way. (“**Madani Pearls for the training of Mudarrisat**” and “**Performance Report of Mudarrisa regarding Madrasa-tul-Madinah (Adults)**” alongwith “**Daily Madani Work**”, “**Monthly Madani Work**”, “**3 Months Madani work**”, “**Attendance Sheet for Mudarrisa**”, kindly see the sample of Attendance Sheet:

أَلْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Location of _____
Madrasa

Month/Year(Madani)____(Solar)____

**Attendance Sheet
for Mudarrisa**

Zeli Halqa _____

Mudarrisa (Umme/Binte) _____

Solar Date	Madani Date	Day	Arrival time	Leaving time	Reason of Absence, Short leave, Late coming

“Schedule of Madrassa-tul-Madinah (Adults) (1 hour 12 minutes)”, Schedule of Arabic Salah, Kalimay, Eemaniyyat (Eeman-e-Mufassal, Eeman-e-Mujmal) and last ten Surahs”, “Schedule of teaching Sunnah”, “Schedule of getting learnt Litanies of Shajrah along with supplications”, “Schedule regarding character of Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَهُ , Schedule regarding Salah of Islamic sisters”, Intentions for delivering Dars”, “Method of delivering Dars from Faizan-e-Sunnat (For Islamic sisters)”, “Qufl-e-Madinah Day (Pamphlet)”, “ Intentions to be done before teaching Madrassa-tul-Madinah (Adults)”, 41 Intentions for learning in Madrassa-tul-Madinah (For Mudarrisa)”, “Collective Fikr-e-Madinah”, “Schedule and Progress report of completing Madani Qaida”, “Schedule and Progress report of completing Holy Quran”, Monthly Report form (madrassa-tul-Madina Adult)”, “ Admission form (madrassa-tul-Madina Adult)”, “Fatwa about learning and teaching in specific days”, “Islamic rules regarding Waqf”, “Madani pearls about gift”, “Paper of Holidays” are enclosed in the record file)

- ﴿9﴾ While appointing the Mudarrisa, get filled the “**Appointment form for Mudarrisa**” by her. (This paper is enclosed in the record file)
- ☆ There is no Ijara (Salary) for Mudarrisa of Madrassa-tul-Madinah (Adults).
 - ☆ It is not allowed to teach by taking fees from student Islamic sisters of Madrassa-tul-Madinah (Adults).
 - ☆ At places, where there is no Islamic sister available for teaching and student Islamic sisters are present, or its highly required then for a short time period, Mudarrisa can be kept over there with ijara (salary).
 - ☆ If any Islamic sister insist that a Mudarrisa come at our home to teach, in such case:
 - (i) Incline them for getting admission in Madrassa-tul-Madinah (Adults).
 - (ii) If due to any extreme reason she doesn't get ready to take admission in Madrassa-tul-Madinah (Adults) in any case and also there is need of Madrassa-tul-Madinah (Adults) in Zeli

Halqa then make her mind for arranging Madrasa-tul-Madinah (Adults) at her home according to the “Madani Pearls for selection of place for Madrasa-tul-Madinah (Adults)”.

- (iii) If Madrasa-tul-Madinah (Adults) cannot be arranged at her home according to “Madani Pearls for selection of place for Madrasa-tul-Madinah (Adults)” or any other valid reason then according to the organizational procedure, by the permission of Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Kabinat level) such Mudarrisa should be arranged who is needy as well and there are no such doubts about her like (unveiling, finishing teaching in just few minutes, taking more money) and make arrangement according to “Appointment form”.
- (iv) If the arrangement is done then also assert the Mudarrisa and that Islamic sister that this thing should not be made common.

﴿10﴾ Mudarrisa should daily take the attendance of Islamic sisters and also note down their names, contact number, full address in the Attendance register or diary.

- ☆ Mudarrisa and the Islamic sisters should be present on time. The Islamic sisters who don't come on time should be persuaded by Mudarrisa politely to come on time. (Remember! It is very essential for Mudarrisa to be punctual. “To motivate others, become a source of motivation”)
- ☆ If any Mudarrisa remain absent from Madrasa-tul-Madinah (Adults) continuously for three days without informing then in such case the Responsible Islamic sister of Madrasa-tul-Madinah (Adults)(Zeli level) should enquire her.
- ☆ If still the Mudarrisa doesn't come then the Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Halqa level) and then

Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Area level) should do individual effort.

- ☆ If in any Madrasa-tul-Madinah (Adults) the Mudarrisa left teaching in Madrasa suddenly due to any genuine reason then that student Islamic sister of the Madrasa whose progress is Mumtaz (Good) can be arranged temporarily for teaching Madrasa.
- ☆ If there is no such student Islamic sister in the Madrasa then any Islamic sister of the area should be arranged temporarily who can teach Madrasa. (But for those who are arranged temporarily for teaching Madrasa their Test should not be taken)
- ﴿11﴾ In areas where there is need of reforming the teachers of Madrasa-tul-Madina, Responsible Islamic sister of Madrasa-tul-Madina (Adult) Area/ Division/ Kabina level should arrange 26 days “Trining course” (For the teachers of madrasa-tul-madina (Adult) through Responsible Islamic sister of courses (Division level).
- ☆ Responsible Islamic sister of courses (Division level) should arrange this course through teacher who succeeded the test of Tadreesi Taftesh Majlis and having strong organizational mindset.
- ﴿12﴾ If any Islamic sister learning in Madrasa, after completing Nazra demands for Certificate then firstly explain her politely and kindly that there is no “Arrangement of Certificate” and if she insists a lot then persuade her for getting admission in Mudarrisa Course, Faizan-e-Islami Uloom Course, Faizan-e-Shariat Course etc running under the Majlis Courses or Majlis Madrasa-tul-Madina (Iil-Banat).

- ﴿13﴾ If there is any expense in Madrasa-tul-Madinah (Adults) for example desk/ fans/ board etc then Mudarrisa should persuade the student Islamic sister to spend in the way of ALLAH عَزَّوَجَلَّ and get fulfilled those needs.
- ﴿14﴾ If possible then arrange the stall of Maktaba-tul-Madinah, where things concerning Madani In'amat should be available so that student Islamic sisters keep getting inclined for the Cassettes of Sunnah inspired speeches and reading books/ booklets, selling and distributing them, which are published by Maktaba-tul-Madinah.
- ﴿15﴾ The Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Zeli to Kabinat level), according to Schedule should go once in a week in Madrasa-tul-Madinah (Adults) of any of a Zeli Halqa in her confines and observe the matters according to the "Performance Report of Mudarrisa", **"Inquiry Form for Madrasa-tul-Madinah (Adults)"** and "Madani Pearls for Mudarrisat". In case of lacking, rectify in a nice way and if there is weakness in the schedule, then practically show concerned Madani work by doing it yourself and in case of improvement, appreciate them. ("**Schedule** (Zeli to Country level)", are present in the "Madani pearls regarding Madani In'amat" whereas "Inquiry form for Madrasa-tul-Madinah (Adults)" is enclosed in the record file)
- ☆ In foreign country, inspection should be taken through Skype.
- ﴿16﴾ Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Halqa/Area level) whose Tajweed is correct should take the exam of student islamic sisters after every three months according to **"Examination form for Madrasa-tul-Madinah (Adults)"**. In such area where the Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Halqa level) are not appointed or their Tajweed

is not correct or if in any Halqa 5/6 Madrasa-tul-Madinah (Adults) are held and the examination of all Madrasa-tul-Madinah (Adults) is not completed in the assigned month then in such situation the examination could be conducted after assigned month finishes.

- ☆ Before taking the examination, must study the “**Madani Pearls for the Examiner**”. (This paper is enclosed in the record file)
- ☆ After examination only tell the Mudarrisat about the result and incline them for removing the weaknesses.
- ☆ If the performance of Madrasa is better in every way, then also present gift to Mudarrisat.

﴿17﴾ **Procedure of assigning responsibilities:**

- ☆ For the Madani work of Madrasa-tul-Madinah (Adults), the appointment of Responsible Islamic sister should be from Zeli to World level (if possible).
- ☆ At all levels, along with correct Tajweed, the Responsible Islamic sister of Madrasa-tul-Madinah (Adults) should be obedient, honest, having good character and moral, faithful, well-mannered, serious, less talkative, humble, having sense of responsibility, refrains from personal friendships, wears Madani burqa along with shar’i veil, follower of Madani In’amat , regular in Madani meetings and Training sessions that is practical participates in the Madani work, such islamic sister of Majlis level should be appointed as Responsible islamic sister of Madrasa-tul-Madinah (Adults) who is the “Responsible islamic sister of Madani In’amat”.

☆ For any designation or in any department, Islamic sister should not be appointed on this ground that her mehram Islamic brother is the Responsible of that department but what should be kept in view at the time of assigning responsibility is that whether that Islamic sister is capable of it or not? One of the Madani pearls in the Madani meeting of 11 May 2009 by Nigran-e-Shura is that:

“Madani Tasks should be assigned to capable and alike mindset.”

S. No	Level	Responsible Islamic Sister
1	Zeli Halqa	Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Zeli level)
2	Halqa	Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Halqa level)
3	Area	Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Area level)
4	Division	Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Division level)
5	Kabina	Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Kabina level)
6	Kabinaat	Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Kabinaat level)
7	Country	Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Country level)

﴿18﴾ **Monthly Targets**

☆ In every Zeli Halqa, there must be atleast one Madrasa-tul-Madinah (Adults).

Target per Zeli Halqa	Madrasa-tul-Madinah (Adults)	Atleast One
Target per Zeli Halqa	Student islamic sisters in Madrasa-tul-	Atleast 12 Islamic sisters

﴿19﴾ **Dates of Monthly Performance Reports**

- ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Zeli level) should after receiving “Monthly Performance Report of Madrasa-tul-Madinah (Adults)” every month, from Mudarrisat submit it to Responsible islamic sister of Zeli level Majlis so that she include it in the Monthly Zeli Halqa performance.
- ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Zeli level) should submit filled **“Zeli Halqa Performance Report of Madrasa-tul-Madinah (Adults)”** alongwith **“Comparative Analysis”** to Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Halqa level) on 1st of every Madani month.
- ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Halqa level) should submit filled **“Halqa Performance Report of Madrasa-tul-Madinah (Adults)”** alongwith **“Comparative Analysis”** to Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Area level) on 2nd of every Madani month.
- ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Area level) should submit filled **“Area Performance Report of Madrasa-tul-Madinah (Adults)”** alongwith **“Comparative Analysis”** to Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Division level) on 3rd of every Madani month.
- ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Division level) should submit filled **“Division Performance Report of Madrasa-tul-Madinah (Adults)”** alongwith **“Comparative Analysis”** to Responsible islamic sister of

- Madrassa-tul-Madinah (Adults) (Kabina level) on 5th of every Madani month.
- ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Kabina level) should submit filled **“Kabina Performance Report of Madrasa-tul-Madinah (Adults)”** alongwith **“Comparative Analysis”** to Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Kabinaat level) on 7th of every Madani month.
 - ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Kabinaat level) should submit filled **“Kabinaat Performance Report of Madrasa-tul-Madinah (Adults)”** alongwith **“Comparative Analysis”** to Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Country level) upto 9th of every Madani month and to Responsible Islamic brother of Majlis Madani work for Islamic sisters (Kabinaat level) by mail.
 - ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Country level) should submit after filling **“Country Performance Report of Madrasa-tul-Madinah (Adults)”** alongwith **“Comparative Analysis”** to Responsible islamic sister of Majlis Madani work for islamic sisters (Country level) upto 11th of every Madani month and alongwith that submit to concerned member of World level Majlis by mail.
 - ☆ Member of World level Majlis Responsible islamic sister should submit after filling **“Countries Performance Report of Madrasa-tul-Madinah (Adults)”** alongwith **“Comparative Analysis”** upto 13th of every Madani month, to Responsible islamic sister of World level Majlis by mail.
 - ☆ Responsible Islamic sister of World level Majlis should after filling, submit the **“World level Performance Report of Madrasa-tul-Madinah (Adults)”** alongwith **“Comparative**

Analysis” to Nigran of Majlis Madani work for Islamic sisters (Rukn-e-shoora) through mail up to 15th of every Madani month. (**“Zeli to World level Performance Reports of Madrasa-tul-Madinah (Adults) alongwith “Comparative Analysis”** are enclosed in the record file)

- ☆ Responsible Islamic sisters of Madrasa-tul-Madinah (Adults) (Zeli halqa to World level) should fill the Performance reports considering the report forms of their subordinate Islamic sister. (Remember! Submission of report forms is not dependent on Madani meetings. Report forms should be submitted up to assigned dates whether routine monthly meeting is arranged or could not be arranged due to any reason).
- ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Zeli to Country level) after submitting the concerned Performance Report to the department Majlis, then after getting back from them submit it to Responsible Islamic sister of their Majlis.
- ﴿20﴾ Responsible Islamic sisters of Madrasa-tul-Madinah (Adults) (Zeli halqa to World level) should keep contact with the respective Responsible. Keep informing them about your performance and keep seeking advices. The one, who is in more contact with his/her Responsible Islamic sister, will be strengthening with each passing day. ان شاء الله عَزَّوَجَلَّ .
- ﴿21﴾ If performance is better e.g. being regular in Sunnah inspiring congregations and Madani meetings, submitting of Performance Reports of Madrasa-tul-Madinah (Adults) on the assigned time and increase in number of student islamic sisters then Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Area to Country level) should present the Madani gifts (literature of Maktaba-tul-Madina, V.C.D, Cassette etc) to

their subordinate Responsible Islamic sisters as appreciation in their monthly Madani meeting. (Remember! It's not allowed to give gifts from Madani Donations).

☆ While giving Madani gift (literature of Maktaba-tul-Madina, V.C.D, cassette etc) make her intend that in how many days will she listen/ watch/ read?

﴿22﴾ If a Responsible Islamic sister of Madrasa-tul-Madinah (Adults) is not appointed anywhere then in such case Majlis level Responsible Islamic sister (Area to Country level) should make arrangement of concerned Madani work.

﴿23﴾ If a new Responsible Islamic sister is appointed for Madrasa-tul-Madinah (Adults) then give these Madani pearls after making her understand.

﴿24﴾ For doing the work of Madrasa-tul-Madinah in a more better way, Responsible Islamic sisters should benefit from these Madani Muzakaras 1,18,24,26,31,34,47,48,49,57,80, 81,82,140, 155,156,158,187, 191 moreover those Responsible Islamic sisters to whom tape recorder is not available they can get respective Madani Muzakaras download in their mobile phone or they can read it by getting it written from someone.

﴿25﴾ To get the best in this world and hereafter, Responsible Islamic sisters of Madrasa-tul-Madinah (Adults) (Zeli to Country level) should strive to adopt the following pearls:

- i. Strive to seek obligatory knowledge. To learn obligatory knowledge, make it a habit to read the books written by Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَةِ, Fatawa Razawiyya, Bahar-e-Shari'at, Ehya-ul-'uloom etc.
- ii. Strictly follow the Madani burqa and avoid wearing fancy gowns.
- iii. Participate practically in Madani work. Spend at least two hours daily in performing Madani activities, observing punctuality

participate in Weekly Congregations and Training sessions from start to end.

- iv. For self-reforming, act upon Madrasa-tul-Madinah (Adults) along with practicing daily Fikr-e-madina and submit your Madrasa-tul-Madinah (Adults) booklet to responsible Islamic sister and to reform the people of the entire world, persuade maharim (non-marriageable men) to travel in Madani Qafilas of 12 months at a stretch of life time, 30 days in each 12 months, At least 3 days in each 30 days observing the Qafila schedule.
 - v. Keep striving to become **Ajmeri, Baghdadi, Makki** and **Madani Daughter of Attar** by practicing daily Fikr-e-Madina. Make use of minimum words even during unavoidable conversations, communicate occasionally through gestures and writing and keep your eyes down.
 - vi. Read the madani pearls of meetings of Markazi Majlis-e-Shoora, Kabina and concerning your department and also deliver these to concerned subordinate responsible Islamic sister immediately.
 - vii. Practice Madani Inaam number 21 and 24 particularly to be determinant in Madani environment.
- ☆ **Madani Inaam No 21.** Today, did you abide by the Markazi Majlis-e-Shoora, Kabinaat, Mashawarats and various Majalis you are subordinate of (within the stipulations of Shari'ah)?
- ☆ **Madani Inaam no 24.** If some responsible sisters (or any common Islamic siste) committed a wrongdoing and he needs to be rectified, did you attempt to rectify her (in a polite manner) either in writing or by meeting him in person or **مَعَادَ اللَّهِ عَزَّوَجَلَّ** you committed the grave sin of backbiting by revealing it to some other without stipulation of Shari'ah?

﴿26﴾ **Follow up**

Statement of Ameer-e-Ahl-e-Sunnat دامت برکاتہم العالیہ:

“Follow up is the root of Madani works”

(Booklet: Madani kamon ki taqseem kay taqazay)

- ☆ Responsible Islamic sisters of Madrasa-tul-Madinah (Adults) (Zeli halqa to Country level) should note down Madani work included in “Madani pearls regarding Madrasa-tul-Madinah (Adults)” as memorandum or highlight so that all Madani pearls be acted upon.
- ☆ Responsible Islamic sisters of Madrasa-tul-Madinah (Adults) (Zeli to Country level) should follow up her sub-ordinate in routine monthly Madani meetings that how far all these Madani pearls were acted upon?
- ☆ Make arrangements for rectification of responsible Islamic sisters and improvement for next time in case of any lacking or weaknesses.
- ☆ Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Zeli to country level) should save the “**Madani pearls regarding Madrasa-tul-Madinah (Adults)**” alongwith all record papers in sequence in the Display file.
- ☆ Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Zeli to country level) should save the filled “**Schedules**” and filled “**Performance Reports**” of their subordinate Responsible Islamic sisters in sequence in the display file.
- ☆ If there is any suggestion regarding “**Madani pearls regarding Madrasa-tul-Madinah (Adults)**” then submit it to your Responsible Islamic sister according to the organizational procedures.

- ☆ If there is any issue regarding **“Madani pearls regarding Madrasa-tul-Madinah (Adults)”** then submit it to your Responsible Islamic sister according to the organizational procedures.
- ☆ In case of Shar’i travel, due to a valid excuse Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Kabina level) can explain the Madani pearls by telephonic meeting.
- ☆ Amendments can be made according to the condition and situation of your country, with the approval of Kabina Nigran of your Country and concerned member of World level Majlis.

(Madina! These Madani pearls have been approved by Shara’i and organizational procedure)

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Madani Pearls about selection of place for ﴿Madrasa-tul-Madinah (Adults)﴾

Following Madani pearls should be kept in view while selecting place for Madrasa-tul-Madinah (Adults).

- ﴿1﴾ The place must be neat and clean so that Islamic sisters would not feel bad.
- ﴿2﴾ The place must be enlightened and airy so that in case of load shedding study does not get disturbed.
- ﴿3﴾ Privacy must be strong.
- ﴿4﴾ There must be facility of drinking water.
- ﴿5﴾ There must be availability of ablution area and washroom.
- ﴿6﴾ Madrasa-tul-Madinah (Adults) could also be arranged in Madrasa-tul-Madinah (Lilbanat) /Jamia-tul-Madinah (Lil banat).
- ﴿7﴾ If it could not be arranged in Madrasa/Jamia-tul-Madinah (Lilbanat) then contact with such concerned people (not related to any other organization) who are willing to give a part of their home for Madrasa-tul- Madinah (Adults) where Madrasa-tul- Madinah (Adults) can be conducted on daily basis.
- ﴿8﴾ There should not be any complain regarding ethical matters of any of the member of that house for example having immoral character, any quarrels with neighbors
- ﴿9﴾ There must not be any other activities in that house for example such a tuition centre where there is co-education and beauty parlor etc.
- ﴿10﴾ If a place gets arranged in anyone's house according to the above mentioned Madani pearls then “**Madani Pearls of commitment with family**”, must be explained to them instead of giving them in written form.

- i. Family members should be encouraged and tell them about the significances of recitation of the Holy Quran in a house for example in Ihya-ul-Uloom, Vol 1, on Page No. 682 it is written that Hazrat Abu Huraira رَضِيَ اللهُ تَعَالَى عَنْهُ has narrated that “The house in which the Holy Quran is recited it gets spacious for the family members, it has more goodness (it has blessings), Angels come there and satan goes away from there and in the house where the Holy Quran is not recited, that house becomes narrow for its family members, it has less blessings and Angels go from there while Satan comes over there.”
- ii. Your residential address will be announced in our Sunnah inspiring Congregation so please don't feel bad.
- iii. There must not be any communication of family members in that room during Madrasa timings moreover male members should not be present in other rooms as there is fear of unveiling of voice.
- iv. Playing music during Madrasa timings is strictly prohibited.
- v. Your cooperation should be with us on pleasant and unpleasant occasions in house so that Madrasa-tul-Madinah (Adults) is not affected.
- vi. Presence of family members is highly recommended during Madrasa-tul-Madinah (Adults) timings, the room which you will provide conducting Madrasa-tul-Madinah (Adults), there cupboard and desk etc will be kept for the placing of Holy Quran.
- vii. During Madrasa-tul-Madinah (Adults) timings there will be noise, islamic sisters will be coming and going so in such situation your cooperation will be highly required.
- viii. If required, Madrasa-tul-Madinah (Adults) can also be shifted to another place.
- ix. If you want to finish the arrangement of Madrasa-tul-Madinah (Adults) from your home then you must inform about it atleast 3 months before so that it can be arranged on another place.

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Appointment Form for Mudarrisa

Name with father name: _____

Age (minimum 16 years) _____ Complete Address _____

Contact Number _____ Duration of association with

Madani environment (minimum 12 months) _____

Organizational responsibility (organizational responsible can teach in

Madrasa but her schedule should not be disturbed) _____

Have learnt the Holy Quran from which Madrasa? _____

Have clear the Teaching Investigation Test? _____

Qualification (Know to write Urdu atleast) _____

Are you practicing 41 Madani Inamaat? _____

Zeli Halqa _____ Halqa _____

Area (Islamic sister must be doing Madani work in that concerned area) _____

Division _____

Who was having this responsibility before? _____

Reason of change? _____

The Responsible Islamic sister of Majlis level (Halqa or Zeli Halqa) should give the answers of the following questions according to her thinking with no exaggeration and full concentration.

According to your thinking!

- ﴿1﴾ Is this Islamic sister obedient? _____
- ﴿2﴾ Does she refrains from personal friendships? _____
- ﴿3﴾ Does she have sense of responsibility? _____
- ﴿4﴾ Isn't she debtor of anyone? _____
- ﴿5﴾ Does she have good character? _____
- ﴿6﴾ Doesn't she have relation with any other organization? _____
- ﴿7﴾ Is she the patient one? _____
- ﴿8﴾ Does she wears Madani Burqa alongwith Shar'i veil?(If she does not wear Madani Burqa then she must do Shar'ii veil atleast) _____
- ﴿9﴾ Does she avoid invalid fashion (making eyebrows, increasing nails, wear pants and tights, wear half sleeve and tight trousers etc)? _____
- ﴿10﴾ Is she regular to the Congregations and Training sessions? _____
- ﴿11﴾ Is her previous record clear that is there should be no oppositions? _____
- ﴿12﴾ Is Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Kabina level) satisfied from her Tajweed and Qawaid? _____

◆—————◆

To increase the nails more than 40 days is prohibited in Shariah so if someone does not cut nails till 39 days that is allowed but Shariah has inclined us for cleanliness so according to this, it's better to cut the nails on weekly basis as dirt under the nails go in stomach while eating. (Dar-ul-Ifta Ahl-e-Sunnat)

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Madani Pearls for the Training of Mudarrisat

- ❖1❖ Saying of Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَهُ : **“I must strive to reform myself and the people of entire world”**. This Madani motive must be absorbed in your and in the mind of each Islamic sister. In this way إِنَّ شَاءَ اللَّهُ عَزَّوَجَلَّ your own “Dawat-e-Islami” Madani works will start flying with the Madani wings (progressing highly).
- ❖2❖ If Mudarrisa will come with punctuality, then the Islamic sisters will also come on time إِنَّ شَاءَ اللَّهُ عَزَّوَجَلَّ
- ❖3❖ Madrasa-tul-Madinah (Adults) should be conducted according to the Schedule and it’s better to display the “Schedule” in Madrasa. (“Schedule” is enclosed in the record file).
- ❖4❖ Attendance must be marked on daily basis in Madrasa. Incline for saying “Labbaik” in answer to perform Sunnah.
- ❖5❖ To get benefit regarding your department concentrate on the following books published by Maktaba-tul-Madinah: Raah-e-Ilm, Al-Muallim o Al-Muta’allim, Kamiyab ustaz kon?, Chapter Ilm-o-Taleem ka byan from Bahar-e-Shariat Part 16, booklet “Excellence of reciting”, New Faizan-e-Sunnat Page Numbers 542,545,546,557 and Madani Muzakara No. 18,24,26,31,40,47,48,49,57,60,71,81,82,134,156,158,187, 197.

- ﴿6﴾ Mudarrisa should be very careful about Shar'ii veil in and outside the Madrasa. Avoiding from invalid fashion (making eyebrows, wearing pant, increasing nails more than 40 days and wearing half sleeves etc) try to be simple moreover also make learner islamic sisters follow it.
- ﴿7﴾ Keep the environment very serious. ALLAH forbids if there will be an environment of joking and kidding, there is fear of serious damage.
- ﴿8﴾ The teacher instead of showing herself as “superior”, being humble she must offer herself as “inferior” and must be very polite with learner islamic sisters then you will see how quickly the “Madani revolution” will come.
- ﴿9﴾ Don't create the environment of teacher vs student but be remain Islamic sisters in all aspects and make common the teachings of the Holy Quran. The teacher (Mudarrisa) instead of acting as superior show humility with good intentions and be polite and kind to learner islamic sisters **إِنْ شَاءَ اللَّهُ عَزَّوَجَلَّ** soon this will result in the Madani revolution. The Mudarrisa should behave in such a courteous way with all of the Islamic sisters who come in Madrasa-tul-Madinah (Adults) that they don't go anywhere else. If the learner Islamic sister left coming in the Madrasa, then Mudarrisa should herself or through anyone do individual effort on her , whether needed once, twice or 100 times call her. **إِنْ شَاءَ اللَّهُ عَزَّوَجَلَّ**
- ﴿10﴾ Don't teach the Islamic sisters collectively rather teach them individually.

﴿11﴾ The learner islamic sister who read the lesson in a better way appreciate her and those who remain unsuccessful don't discourage them but incline them for doing more effort. In this regard, if wanted then Test can be taken from time to time so that to check the best of the abilities of learner islamic sisters.

☆ It was asked from Shaikh-e-Tariqat, Ameer-e-Ahl-e- Sunnat **دَامَتْ بَرَكَاتُهُمُ الْعَالِيَهُ** in Madani Muzakara No. 90 that when a teacher could get satisfied from his/her teaching? They said the answer that “When after the death he finds his bed in Paradise, his grave has got extensive visibility and he is told that this is the reward of the service you had given for the knowledge of religion, then he should be satisfied and his heart will got satisfaction”.

﴿12﴾ If you really love Dawat-e-Islami then please put your efforts on all learner Islamic sisters that they all having ALLAH's **عَزَّوَجَلَّ** fear, love for Hazrat Muhammad **صَلَّى اللهُ تَعَالَى عَلَيْهِ وَآلِهِ وَسَلَّمَ**, obey their parents, becomes serious, having good character, apply Qufi-e-Madinah on tongue and perform Madani works of Dawat-e-Islami.

﴿13﴾ No matter how expert Mudarrisa is in teaching, no doubt she got first position in studies but the successful Mudarrisa is the one who gets successful in doing ethical training of student Islamic sisters according to the Madani mindset given by Dawat-e-Islami.

﴿14﴾ (i) Incline for offering Salat-ut-Touba daily.

(ii) Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَهُ has said: “Keep inclining for good deeds and for inclining others become yourself a source of motivation.”

﴿15﴾ All learner Islamic sisters must be involved practically in all the Madani works of Dawat-e-Islami.

☆ Every Islamic sister should be persuaded to do individual effort on at least 2 Islamic sisters to incline for Madani In'amaat, Madrasa-tul-Madinah (Adults), Weekly Sunnah inspiring Congregations, Area visit for calling towards righteousness and other Madani works.

﴿16﴾ Incline for delivering Dars daily from Faizan e Sunnat and listening speeches and Madani Muzakara of Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَهُ and incline for keep trying according to “21 Madani pearls for making Madani environment in home”.

﴿17﴾ Persuade the learner Islamic sisters to attend Weekly Sunnah inspiring Congregation with new Islamic sisters regularly.

﴿18﴾ Make all learner Islamic sisters participate in Area visit for call to righteousness once in a week.

﴿19﴾ Do appreciate the Islamic sisters by giving them a gift of books or booklets etc who take part in Area visit for call to righteousness, Weekly Sunnah inspiring Congregation (Zeli) and other Madani works.

☆Shaikh-e-Tariqat, Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَهُ said that: “A religious pupil is an ongoing charity, if someone is taught the Holy Quran with sincerity, teaches Sunnah, made a preacher, teaches how to deliver Dars from Faizan-e-Sunnat, teaches how to give call for righteousness, all these things works like a burner, now one burner is burning other burners, after death it will be seen how much light these burners give, all these works will result in ongoing reward. (Cassette Speech: Ghous-e-Azam رضى الله تعالى عنه ki karamaten)

﴿20﴾ Madrasa also must be conducted on the day of Weekly Sunnah inspiring Zeli Congregation, Training session and Area Visit for call to righteousness. If Congregation or Area Visit or Training session comes during the Madrasa timings then the timings Madrasa can be changed.

﴿21﴾ With the blessed motive of reforming the Ummah, incline the learner Islamic sisters to get their family members to become devotee in the chain of Qadri Attari through Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَهُ .

﴿22﴾ Every month must submit the Performances of all these Madani works to the Responsible Islamic sister of Madrasa- tul-Madinah (Adults).

☆Incline the learner Islamic sisters to submit in Madrasa, the booklet of Madani In'amat by doing Fikr-e-Madinah daily.

- ﴿23﴾ Mudarrisa should prepare more teachers for Madrasa-tul-Madinah (Adults) by choosing from learner islamic sisters who has more passion and give them training for the further teaching.
- ﴿24﴾ Use lights and fans according to the requirement, e.g. if possible to manage through one fan and one light then there is no need for other one. At the time of dispersal turn off all the fans lights etc, keep the desks etc on their specific place and correctly fold the mats. Moreover, Ameer-e-Ahl-e- Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَهُ has said that, “Envelopes, paper, pen, eraser etc are donated for the Madrasa, personal use of these things is prohibited so if someone use these things for her personal use or either did phone calls make a complete list of these things, estimate the amount and submit that amount to the Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Zeli level)”.
- ﴿25﴾ Persuade all the learner Islamic sisters to be obedient to Ameer-e-Ahl-e-Sunnat دَامَتْ بَرَكَاتُهُمُ الْعَالِيَهُ, Markazi Majlis-e-Shura, Country level Kabina, all Mushawarats and Majalis of whom she is sub-ordinate the Council, remaining in the limits of Shariah.

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Performance Report for Teacher of Madrasa-tul-Madina (Adult) (Monthly Tasks)

Place of Madrassa _____

Zeli Halqa _____ Year (madani) _____

(Solar) _____

Halqa _____

S. No .	Matters to be observed	Answer Please	
		Madani month	Madani month
1	Is schedule displayed in Madrasa-tul-Madina (Adult)?		
2	Do student Islamic sister use to say لَيْتِيكَ in attendance? (use ح for present and غ for absent)		
3	Do you listen previous lesson once in a week?		
☆	Listen previous lesson surprisingly, do not tell Islamic sisters priorly. Do you act upon this?		
4	If previous lesson is weak of any Islamic sister then give her lesson ahead along with rectifying lack of previous one.		
5	Make arrangement of sitting good progressed Islamic sister with weak progressed and educated with non-educated, so that they can help each other.		
6	Do you keep reforming of weak Islamic sister nicely? Practice politeness, politeness and politeness. (Remember! Islamic sister could not be punished in any case)		
7	Domestic, social, personal and worldly issues such as games, films, dramas, joking and useless talks should not be allowed in Madrassa. Moreover mobile should be keep on beep only. Do you make such arrangement?		

8	The issues which are to be rectified: e.g. late coming, impermissible fashion, unveiling etc and which are to be persuaded: e.g. attending congregation, participating in regional visit for calling towards righteousness etc. is made tactfully nicely?		
9	Do you abstain from taking personal services from student Islamic sisters?		
10	Do you abstain from sending student Islamic sisters outside the madrasa during madrasa timing?		
11	Do you avoid eating chew gum, supari etc during madrasa timing?		
12	Do you keep full attention towards teaching during madrasa timing? And avoid any personal work such as applying henna, ghusl-e-mayyit, congregation of zikr-o-na'at, writing speech etc?		
13	On the day of weekly congregation, regional visit for calling towards righteousness and training session, madrasa timing of 1hour and 12 minutes should be completed. Do you act upon this?		
☆	If the time of madrasa is during the timin of weekly congregation, regional visit for calling towards righteousness and training session, then madrasa timing should be adjusted before or after it. Do you act upon this?		
14	Do you avoid to close madrasa-tul-madina (adult) except the days given in the paper of "Holidays"? (this paper is in record file)		
15	Do you persuade student Islamic sister to not being absent during periods so that they can learn moral lessons and to get excel in qawa'id?		
☆	Do you act according "fatwa about teaching qa'ida during periods"? (this paper is in record file)		

16	If you have to be absent on any day, then inform priorly to responsible Islamic sister of zeli majlis so that anybody else could be arranged. Do not tell to any student Islamic sister.		
17	If any student Islamic sister is being absent for few days or it is informed that she has leave the madrasa, then do you inquire by making call or visit her if possible?		
☆	If any student Islamic sister becomes absent more than 26 days without informing you or taking leave then she should be persuaded to attend Madrasa-tul-Madina to attend regularly. Then cut off her name afterwards.		
18	When strength in Madrasa-tul-Madina (Adult) becomes 18 then inform to Responsible Islamic sister of zeli level so that she could make arrangements of starting other Madrasa. Did you act upon this?		
19	Unveiling should not be caused in any way in Madrasa. Does it		
20	Does Admission form is get filled by new comer Islamic sister? (Admission form is in record file)		
☆	Do filled Admission form is keep safely in record file?		
☆	Do you tell her that Madani qai'da and which books are to be brought according to schedule?		
☆	If any Islamic sister is shifted from other Madrasa-tul-Madina due to any valid reason then continue her lesson from where she was in previous Madrasa. Do you act upon this?		
☆	If new Islamic sister came after strength of 18 then do not refuse her but make arrangement of her admission in nearer Madrasa-tul-Madina tactfully. Do you act upon this?		

21	If Islamic sisters agreed to listen cassette ijtima after timing of Madrasa-tul-Madina (Adult) then they can continue, otherwise they may permit to go.		
☆	If any unmarried Islamic sister wants to go before completing the Madrasa timing and any Islamic brother comes to pick her then make sure by making call to her home then let her go with him. Do you act upon this?		
22	Do student Islamic sisters clean the Madrasa one by one daily?		
23	Does once in a month madrase is cleaned completely with the help of student Islamic sisters? Did you have act upon this month? (it is better to make mind of student Islamic sisters for cleaning on any holiday by persuading them for earning reward)		
24	Do stall of Maktaba-tul-Madina is placed in your Madrasa-tul-Madina (Adult)?		
25	Do Al-Madina library is arranged in your Madrasa? Where published material of Maktaba-tul-Madina and cassettes of speeches should be available which could be borrowed by Islamic sisters to read or listen.		
☆	Do you note down the name of Islamic sister, name of book or booklet and date of issuing at the time of issuing? And if it is not given back after one week then do you remind her?		
26	Do you avoid things of waqf for your personal use?		
27	If Madrasa-tul-Madina (adult) is also arranged for Islamic brother here in night, then you are not allowed to make contact with them direct or by writing (on board or slips etc) about any issue. Make contact with responsible Islamic sister only in any case. Do you act upon this? Do you and student Islamic sisters exit right after completing the Madrasa timing?		

28	If anybody invites for Quran khwani or Khatam-e-Qadria etc then make her understand that Islamic sisters come here for rectifying their Tajweed (pronunciation) so it is not better to make recitation with learner Islamic sisters. Also make individual effort on her for arranging Congregation of zikr-o-Na'at, if she becomes agreed then make arrangement of congregation of Zikr-o-Na'at at her home through Responsible Islamic sister of zeli Halqa. Do you act upon this?		
29	Do you make appreciation by presenting gifts to those Islamic sisters who (1) attended Madrasa regularly whole month, (2) attended Regional visit for calling towards righteousness regularly, (3) Make at least one Islamic sister associated with Madani environment this month? (Remember! it is not allowed to present gifts from the madani atiyyat)		
30	Those student Islamic sisters who have learned recitation, Na'at, delivering dars or speech should be persuaded to take part in sunnah inspiring congregation and submit their name to responsible Islamic sister of zeli level majlis. (submit separately the number of islmic siters who can recite Quran or Na'at, and deliver Dars)		
31	Do the islamic sister (who have completed 5 lessons of madani qaida at least) are informed one month before for exam to be taken in the month of Safar-ul-Muzaffar, jamadi-us-sani and shawwal-ul-mukarram?		
32	Do the Islamic sister who stood first, second or third according to result given by the examiner Islamic sister are appreciated by presenting gifts? (Remember! it is not allowed to present gifts from the madani atiyyat)		

33	Do other Islamic sister are given result individually and do you encourage them nicely? Also rectify them about their lacks keeping in view their examination form?		
34	Did you submit 3 monthly tasks in the month of Muharram-ul-haram, Rabi-ul-Ghous, Rajab-ul-Murajjaba nd Shawwal-ul-Mukarram?		
35	Have you read the book of Maktaba-tul-Madina named Raah-e-‘Elm (Al-mu’allim-o-muta’llim, kamyab ustaz kon?, bahar-e-Shari’at part-6 chapter “Elm-o-Ta’leem, booklet Excellence of Recitation)? (Give its answer in the month of Shawwal-ul-Mukarram)		
36	Did you submit this performance report “ Performance Report for Teacher of Madrasa-tul-Madina (Adult) (Monthly Tasks) ” to the responsible Islamic sister of Zeli level majlis during the first week of Madani month?		
	Did you submit “ Monthly Performance Report (Madrasa-tul-Madina (Adult)) ” to the responsible Islamic sister of Zeli level majlis during the first week of Madani month? (“ Monthly Performance Report (Madrasa-tul-Madina (Adult)) ” is in record file)		
	Did you submit booklet of Madani In’amat on first of madani month to the responsible Islamic sister of Madani In’amaat (Zeli level)? (Form of “ Ritual for earning pleasure of Allah ” is in record file)		
	Submit your problems regarding Madrasa-tul-Madina (Adult) in written?		
	Submit your suggestions regarding Madrasa-tul-Madina (Adult) in written?		

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Performance Report for Teacher of Madrasa-tul-Madina (Adult) (3 Monthly Tasks)

Zeli Halqa _____ Place of Madrassa _____

Sr. No .	Matters to be observed	Answer Please	
		Madani month	Madani month
1	Do you abstain from implementation of any form or progress report without permission of Responsible Islamic sister of Madrasa-tul-Madina (Adult) (Zeli level)?		
2	Only the books and booklets of Maktaba-tul-Madina should be persuaded distribute. Other than these books and booklets should not be allowed to distribute. Do you act upon this?		
3	If any Islamic sister invite to attend congregation of other movement then she should be refused tactfully and also persuade her to not go there as “vak dar geer-o-muhkam geer. (keep one door firmly). Do you act upon this?		
4	Any niyaz (Sweets etc) should not be allowed to distribute because of security issues. If trusted Islamic sister give the niyaz then it could be distributed. Do you act upon this?		
5	In case of less strength then 18 islamic sisters, display outside the Madrasa “Admissions are open. See the specimen: <div style="border: 1px solid black; border-radius: 15px; padding: 10px; margin: 10px 0;"> <p>الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط</p> <p>Madrasa-tul-Madina (Adult) ﴿Admission are open﴾</p> <p>الْحَمْدُ لِلَّهِ عَزَّوَجَلَّ! Here Madrasa-tul-Madina (adult) is arranged under the supervision of Dawat-e-Islami where correct pronunciation of Quran, ablution, ghusl , sunnah and other</p> </div>		

6	The Islamic sister who completes Nazra, should be persuaded to distribute booklets. Do you act upon this?		
7	If about affair of any student Islamic sister is came to know then:		
☆	Confirm it from the Islamic sister who told this. And narrate her that slandering others is big sin.		
☆	If information is correct then inform family of that Islamic sister and say them that keep eye on her, we will also make individual efforts. And you are requested to not tell her about informing you as individual effort will be difficult then. (don't tell them the name of Islamic sister who told you)		
☆	Now make individual effort on that Islamic sister and persuade her to listen Madani muzakarar no:111 and to read the book "Parday kay baray main sawal jawab" by presenting her this book if possible. Also ask her whether she has listen/ read or not?		
☆	If matter is not resolved, then exile her from Madrasa.		
8	Do student Islamic sister are persuaded to become Attariya and to make others?		
9	Who has become Disciple, submit her name with fathers name with this report.		
	If any Islamic sister asks issues about Madani In'amat, then do you make her clear after asking from Responsible Islamic sister of Madani In'amat (Area level) through Responsible Islamic sister of Madani In'amat (Zeli level)?		
10	Have you read "Rulings about Waqf", "intentions of teaching Madrasa-tul-Mdina (Adult)" and "Madani pearls about gifts"? ("Rulings about Waqf", "intentions of teaching Madrasa-tul-Mdina (Adult)" and "Madani pearls about gifts" are in record file)		
11	Have you listen Madani muzakarar number 18, 24, 26, 31, 40, 47, 48, 49, 57, 82, 134, 156, 158, 187, 197? (give answer in Rabi-ul-Ghaus)		
12	If due to any problem, you are unable to teach Madrasa-tul-Madina (Adult) then inform to Responsible Islamic sister of Madani In'amat (Zeli level) at least 3 months before so that substitute Islamic sister could be arranged. Do you act upon this?		

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Schedule for the Madrasa tul Madinah (Adults) (1 hour and 12 minutes)

Days	3 verses from Kanzul Emaan Shareef with translation and commentary (7 minutes)	Intentions with Fikr e Madinah (5minutes)	Dars (7 minutes)	Lesson (41 minutes)	Training (12 minutes)
Monday	Read or listen minimum 3 verses from Kanzul Emaan Shareef with translation and commentary	To get filled the booklet of Madani In'amat with the help of the paper "Congregational Fikr-e-Madina" (This paper is available in recorded file).	Make arrangement according to "Intentions for delivering Dars" and "Method to deliver Dars from Faizan-e-Sunnat". ☆Dars should be deliver from the Faizan-e-Sunnat and booklets of Ameer Ahl-e-Sunnat. ☆Give chance to new Islamic sister for delivering Dars. (These papers are enclosed in record file)	(1)Lesson should be listened by syllabification. (2) Previous lesson should be listened at any day without prior information. (3) Describe the complete explanation of lesson of Madani Qaida by taking help from book "Rehnuma-e-Mudarisin". (4) Duration of completion of Madani Qaida should be 92 days.	Make arrangement according to "Schedule for Arabic Namaz, Kalimy, Imaniyat (Iman-e-Mufassal, Iman-e-Mujmal) and last 10 Surah. (This paper is enclosed in recorded file)
Tuesday	Read or listen minimum 3 verses from Kanzul Emaan Shareef with translation and commentary	To get filled the booklet of Madani In'amat with the help of the paper "Congregational Fikr-e-Madina" (This paper is available in recorded file).	Make arrangement according to "Intentions for delivering Dars" and "Method to deliver Dars from Faizan-e-Sunnat". ☆Dars should be deliver from the Faizan-e-Sunnat and booklets of Ameer Ahl-e-Sunnat. ☆Give chance to new Islamic sister for delivering Dars. (These papers are enclosed in record file)	(1)Lesson should be listened by syllabification. (2) Previous lesson should be listened at any day without prior information. (3) Describe the complete explanation of lesson of Madani Qaida by taking help from book "Rehnuma-e-Mudarisin". (4) Duration of completion of Madani Qaida should be 92 days.	Make arrangement according to "Schedule of learning sunnah". (This paper is enclosed in recorded file)
Wednesday	Read or listen minimum 3 verses from Kanzul Emaan Shareef with translation and commentary	To get filled the booklet of Madani In'amat with the help of the paper "Congregational Fikr-e-Madina" (This paper is available in recorded file).	Make arrangement according to "Intentions for delivering Dars" and "Method to deliver Dars from Faizan-e-Sunnat". ☆Dars should be deliver from the Faizan-e-Sunnat and booklets of Ameer Ahl-e-Sunnat. ☆Give chance to new Islamic sister for delivering Dars. (These papers are enclosed in record file)	(1)Lesson should be listened by syllabification. (2) Previous lesson should be listened at any day without prior information. (3) Describe the complete explanation of lesson of Madani Qaida by taking help from book "Rehnuma-e-Mudarisin". (4) Duration of completion of Madani Qaida should be 92 days.	Make arrangement according to "Schedule for Learning Litanies and supplication". (This paper is enclosed in recorded file)
Thursday	Read or listen minimum 3 verses from Kanzul Emaan Shareef with translation and commentary	To get filled the booklet of Madani In'amat with the help of the paper "Congregational Fikr-e-Madina" (This paper is available in recorded file).	Make arrangement according to "Intentions for delivering Dars" and "Method to deliver Dars from Faizan-e-Sunnat". ☆Dars should be deliver from the Faizan-e-Sunnat and booklets of Ameer Ahl-e-Sunnat. ☆Give chance to new Islamic sister for delivering Dars. (These papers are enclosed in record file)	(1)Lesson should be listened by syllabification. (2) Previous lesson should be listened at any day without prior information. (3) Describe the complete explanation of lesson of Madani Qaida by taking help from book "Rehnuma-e-Mudarisin". (4) Duration of completion of Madani Qaida should be 92 days.	Make arrangement according to "Schedule for the biography of Amer e Ahle Sunnat" (This paper is enclosed in recorded file)

Friday	Read or listen minimum 3 verses from Kanzul Emaan Shareef with translation and commentary	To get filled the booklet of Madani In'amat with the help of the paper "Congregational Fikr-e-Madina" (This paper is available in recorded file).	Make arrangement according to "Intentions for delivering Dars" and "Method to deliver Dars from Faizan-e-Sunnat". ☆Dars should be deliver from the Faizan-e-Sunnat and booklets of Ameer Ahl-e-Sunnat. ☆Give chance to new Islamic sister for delivering Dars. (These papers are enclosed in record file)	(1)Lesson should be listened by syllabification. (2) Previous lesson should be listened at any day without prior information. (3) Describe the complete explanation of lesson of Madani Qaida by taking help from book "Rehnuma-e-Mudarisin". (4) Duration of completion of Madani Qaida should be 92 days.	Make arrangement according to "Schedule for Salah of Islamic Sisters". (This paper is enclosed in recorded file)
Saturday	Read or listen minimum 3 verses from Kanzul Emaan Shareef with translation and commentary	To get filled the booklet of Madani In'amat with the help of the paper "Congregational Fikr-e-Madina" (This paper is available in recorded file).	Make arrangement according to "Intentions for delivering Dars" and "Method to deliver Dars from Faizan-e-Sunnat". ☆Dars should be deliver from the Faizan-e-Sunnat and booklets of Ameer Ahl-e-Sunnat. ☆Give chance to new Islamic sister for delivering Dars. (These papers are enclosed in record file)	(1)Lesson should be listened by syllabification. (2) Previous lesson should be listened at any day without prior information. (3) Describe the complete explanation of lesson of Madani Qaida by taking help from book "Rehnuma-e-Mudarisin". (4) Duration of completion of Madani Qaida should be 92 days.	Take privilege from DVD "Faizan-e-Farz Uloom course" (It consists on 6 DVDs having 45 speeches) and each DVD contain material of 14 hours. The 4GB memory card can also be used by mobile.

Madani Pearls:

☆ Madrasa tul Madinah must be closed by repeating Madani Aim and the prayer to be recited at the end of congregation. ☆In the period days, teacher cannot recite the 3 verses of Quran with translation and commentary, so if there is no Islamic sister available in the class who can recite the verses with tajweed, then duration of dars from Faizan e Sunnat should be increased in such days. And after these days, Recitaion of verses and commentary should be completed by taking the time of dars from Faizan e Sunnat, instead of dars try to complete the recitation schedule of Quran verses. ☆Before starting the Madrasa tul Madinah (Adults) must make intentions from the "41 intentions to teach Madrasa tul Madinah (Adults)". ☆Whether the strength of class is less than 12 don't the scheduled time of lesson should be 41 minutes. ☆On special occasions and blessed nights, read "kalam" instead of delivering the dars. ☆On every 26th of every month, read "Munqabat-e-Attar" instead of delivering the dars. ☆ On special occasions and blessed nights, narrate supplications or litanies from "Madani treasure of blessing" and blessings of that occasion from relevant booklet instead of training schedule of 12 minutes. ☆Before commencing the first Monday of every madani month (i.e. on Saturday) after the 12 minutes of training, narrate the pamphlet of "Qufl-e-Madinah Day" and persuade to avoid from useless talk and read the booklet "Silent Prince". ☆At the end of each month collect the progress of all Islamic sisters and submit to the responsible Islamic sister of Madani Inamaat (area level) through responsible Islamic sisters (zeli and Halqa level). (Pamphlet of "Qufl-e-Madinah Day" is available in the record file). ☆If there are 2 classes going on in a Madrasa then don't make a collectively training process but make arrangement of training the classes individually. ☆This schedule is prepared for 6 months duration. After completing the duration, repeat the schedule from the start.

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Schedule for Arabic Prayer, Kalimas, Imaniyaat (Iman-e-Mufassal, Iman-e-Mujmal) and last ten Surahs

Week Number	“Madani Qaidah” and “Madani vase for the demander of Paradise”	Page Numbers
1 st week	Lesson # 22 Salah: From “Takbir-e-Tahrima” to “Surah-al-Fatiha” (Madani Qaidah)	46 to 47
2 nd week	Lesson # 22 Salah: From “Surah-e-Ikhlās” to “Tasbeeh-e-sajdah” (Madani Qaidah)	47
3 rd week	Lesson # 22 Salah: Learn the “Tashahhud” complete (Madani Qaidah)	48
4 th week	Lesson # 22 Salah: Learn the “Durood-e-Ibrahim” complete (Madani Qaidah)	48
5 th week	Lesson # 22 Salah: From “Du’a-e-Masurah” to “Salaam” complete (Madani Qaidah)	38
6 th week	Lesson # 22 Salah: Learn “Dua-e-Qunoot” complete (Madani Qaidah)	38
7 th to 16 th week	Last 10 Surah of Quran. (Jannat kay talab-garon kay liye Madani Guldasta) (From 7 th week to 16 th week learn each surah one by one)	120 to 140
17 th week	Repeat 1 st and 2 nd Kalimas (Jannat kay talab-garon kay liye Madani Guldasta)	143
18 th week	Learn 3 rd Kalima complete (Jannat kay talab-garon kay liye Madani Guldasta)	144

Week Number	“Madani Qaidah” and “Madani vase for the demander of Paradise”	Page Numbers
19th week	Learn 4 th Kalima complete (Jannat kay talab-garon kay liye Madani Guldasta)	145
20th week	Learn 5 th Kalima (Half) (Jannat kay talab-garon kay liye Madani Guldasta)	145
21st week	Learn 5 th Kalima (2 nd half) and also repeat the 5 th Kalima complete (Jannat kay talab-garon kay liye Madani Guldasta)	145
22nd week	Learn 6 th Kalima (Half) (Jannat kay talab-garon kay liye Madani Guldasta)	146
23rd week	Learn 6 th Kalima (2 nd half) and also repeat the 6 th Kalima complete (Jannat kay talab-garon kay liye Madani Guldasta)	145 to 146
24th week	Learn “Eman-e-Mufasil” complete (Jannat kay talab-garon kay liye Madani Guldasta)	146
25th week	Learn “Eman-e-Mujmil” complete (Jannat kay talab-garon kay liye Madani Guldasta)	146

Madani pearls:

This schedule is for 6 months. Mudarrisa (tacher) should teach this in such a way that it could be learned by every student. Read repeatedly within the given time period. Then listen by few who have learned.

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Schedule for learning Sunnahs

Week Number	Sunnatain aur aadab: 163 Madani Pearls, Khazena-e-Rahmat, 101 Madani Pearls, Excellence of Recitation	Page Numbers
1 st week	<p>“Sunnah and manners of Salaam” (Book: Sunnataein aur Aadab)</p> <p>“11 Madani Pearls of Salaam” (Booklet: 101 Madani pearls)</p>	10 to 21
2 nd week	<p>“Sunnah and manners of Musahifa & muaqinah” (Book: Sunnataein aur Aadab)</p> <p>“14 Madani Pearls to shake hands” (Booklet: 101 Madani pearls)</p>	22 to 29
3 rd week	<p>“Sunnah and manner of conversation” (Book: Sunnataein aur Aadab)</p> <p>“12 Madani pearls of conversation” (Booklet: 101 Madani pearls)</p>	30 to 33
4 th week	<p>“Sunnah and manners to enter and leave the home” (Book: Sunnataein aur Aadab)</p> <p>“12 Madani pearls to enter and leave the home” (Booklet: 101 Madani pearls)</p>	34 to 41
5 th week	<p>“Sunnah and manners of traveling” (Book: Sunnataein aur Aadab)</p>	42 to 53
6 th week	<p>“Sunnah and manners to use Surma” (Book: Sunnataein aur Aadab)</p> <p>“4 Madani pearls to use Surma” (Booklet: 101 Madani pearls)</p>	56 to 58

Week Number	Sunnatain aur aadab: 163 Madani Pearls, Khazena-e-Rahmat, 101 Madani Pearls, Excellence of Recitation	Page Numbers
7 th week	<p>“Sunnah and manners of scoffing” (Book: Sunnataein aur Aadab)</p> <p>“17 Madani pearls of scoffing” (Booklet: 101 Madani pearls)</p>	59 to 62
8 th week	<p>“Sunnah and manners to cut nails, hair and under-arm hair etc.” (Book: Sunnataein aur Aadab)</p> <p>“9 Madani pearls to cut nails” (Booklet: 101 Madani pearls)</p>	63 to 68
9 th week	<p>“Sunnah and manners to use oil and hair combing” (Book: Sunnataein aur Aadab)</p>	72 to 77
10 th week	<p>“Sunnah and manners of beauty” (Book: Sunnataein aur Aadab)</p>	78 to 81
11 th week	<p>“Sunnah and manners of eating” (Book: Sunnataein aur Aadab)</p>	89 to 94
12 th week	<p>“Sunnah and manners of sitting” (Book: Sunnataein aur Aadab)</p>	99 to 100
13 th week	<p>“Sunnah and manners of dressing” (Book: Sunnataein aur Aadab)</p>	102 to 103
14 th week	<p>“Sunnah and manners of wearing shoes” (Book: Sunnataein aur Aadab)</p> <p>“7 Madani pearls to wear shoes” (Booklet: 101 Madani pearls)</p>	104 to 105

Week Number	Sunnatain aur aadab: 163 Madani Pearls, Khazena-e-Rahmat, 101 Madani Pearls, Excellence of Recitation	Page Numbers
15 th week	“Sunnah and manners to asleep and awake” (Book: Sunnataein aur Aadab) “15 Madani pearls to asleo and awake” (Booklet: 101 Madani pearls)	106 to 107
16 th week	“Sunnah and manners of hosting” (Book: Sunnataein aur Aadab)	108 to 110
17 th week	“Sunnah and manners to lend money” (Book: Sunnataein aur Aadab)	114 to 117
18 th week	“The reward to ask the patients” (Book: Sunnataein aur Aadab)	118 to 120
19 th week	“Manners of Dua” (Book: Khazena-e-Rahmat)	12 to 31
20 th week	“Blessings of بِسْمِ اللّٰهِ” (Book: Blessings of بِسْمِ اللّٰهِ)	1 to 6 and 26 to 28
21 st week	“21 Madani pearls of benefits of reciting” (Magazine: Benefits of reciting)	11 to 16
22 nd week	“Sunnah and manners of drinking water” (Book: Sunnataein aur Aadab) “13 Madani pearls to drink water” (Booklet: 101 Madani pearls)	95 to 96
23 rd week	“15 Madani pearls of walking” (Booklet: 101 Madani pearls)	5 to 9
24 th week	“19 Madani pearls of ring” (Booklet: 101 Madani pearls)	29 to 32
25 th week	“20 Madani pearls of miswak” (Booklet: 101 Madani pearls)	33 to 35
26 th week	“22 Madani pearls of head hair” (Booklet: 101 Madani pearls)	15 to 19

Madani Pearls:

- This schedule is for 6 months.
- In which week reading from the book “Sunnatain aur Aadab” and booklet “101 Madani pearls” both are included, study both prior the lesson and don’t narrate if any point is similar in both twice. If there is similarity in the points then deliver the same point only once.
- Only the page numbers of the book “Sunnah and Manners” are mentioned in the table where reading from the book “Sunnatain aur Aadab” and booklet “101 Madani pearls” both are included.

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Schedule for Litanies and Supplications

Week Number	Shajrah Attaria Qadria Razawiya, Madani Treasure of blessings, Khazeena-e-Rahmat	Page Numbers
1 st Week	Tasbeeh-e-Fatima (Shajra Qadria Rizviya Ziaya Attaria)	7
2 nd Week	Prayer / Dua to be saved from all worries (Shajra Qadria Rizviya Ziaya Attaria)	9
3 rd Week	Du'a to be died on faith (Shajra Qadria Rizviya Ziaya Attaria)	13
4 th Week	Dua to be saved from snake and any harmful insect (Shajra Qadria Rizviya Ziaya Attaria)	11
5 th Week	Due for protection of live, wealth & Faith (Shajra Qadria Rizviya Ziaya Attaria)	14
6 th Week	Dua to be saved from evil (Shetan) and its crew (Shajra Qadria Rizviya Ziaya Attaria)	15
7 th Week	Sayyid-ul-Istighfaar (Shajra Qadria Rizviya Ziaya Attaria)	16 to 17
8 th Week	Dua to be saved in grave from all fears and suffocations (Shajra Qadria Rizviya Ziaya Attaria)	17
9 th Week	For strengthening the memory (Madani treasure of blessings)	225
10 th Week	Increase in ssustenance (Madani treasure of blessings)	226
11 th Week	Every need or desire will be fulfilled (Madani treasure of blessings)	228
12 th Week	cure from fever (Madani treasure of blessings)	229
13 th Week	For protection of eyesight (Madani treasure of blessings)	233
14 th Week	For treatment of a lisp (Madani treasure of blessings)	233

15 th Week	For relief from abdominal pain (Madani treasure of blessings)	233
16 th Week	Method of creating Madani environment in homes (Madani treasure of blessings)	239
17 th Week	Prayer / Due to enter & exit from home (Khazina-e-Rehmat)	37to 39
18 th Week	Prayer to sleep & awake up (Khazina-e-Rehmat)	33to 34
19 th Week	Prayer to see mirror (Khazina-e-Rehmat)	68
20 th Week	Prayer to enter and exit from bath room (Khazina-e-Rehmat)	35to 36
21 st Week	Prayer to use Oil & Surma (Khazina-e-Rehmat)	125to 126
22 nd Week	Prayer to put on and put off our dress (Khazina- e-Rehmat)	117to 119
23 rd Week	Prayer to drink water (Khazina-e-Rehmat)	109
24 th Week	Prayer before eating meal (Khazina-e-Rehmat)	100
25 th Week	Prayer after eating meal (Khazina-e-Rehmat)	104
26 th Week	Prayer when see person in trouble (Khazina-e-Rehmat)	65

Madani Pearls:

- This schedule is for 6 months.

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Schedule for Faizan-e-Ameer-e-Ahl-e-Sunnat

Weeks No	Introduction of Ameer E Ehl E Sunnat	Pages
1 st week	Heading from “Advantages of Darood E Pak” to “Shifat Nagri hai”	10-12
2 nd week	Heading from “Faith of Iman” to “Madani Madainay waly”	12-15
3 rd week	Heading from “Holy Mother” to “will be entre in Heven”	15-17
4 th week	Heading from “Ameer E Ehle Sunnat’s eagerness about religious knowledge ” to “extra punctuations were done”	17-22
5 th week	Heading from “Madani Baharyn” to “let’s go for Qafla”	22-25
6 th week	Heading from “Statement of Sunnah” to “it will be Pleasurable”	25-28
7 th week	Heading from “Heart Touching FIKR E MADINAH” to “will be entre in Jannah”	28-31
8 th week	Heading from “first Holy journey to Hajj” to “Ignorant! You reached Madinah”	31-33
9 th week	Heading from “Respect of Madinah” to “madiny ki galian baharah kerun mai”	33-36
10 th week	Heading from “Moment of distraction” to “Keep Smiling”	36-39
11 th week	Heading from “Great Tolerance” to “you were served”	40-42
12 th week	Heading from “Hugged the angry one” to “washed hands”	42-45

Weeks No	Introduction of Ameer E Ehl E Sunnat	Pages
13 th week	Heading from “Stunk of honey bee” to “forgive all the rights”	45-48
14 th week	Heading from “Piousness” to “Worships and exercise”	48-50
15 th week	Heading from “Offered the prayer with a class” to “Sorrow of Madinah”	51-52
16 th week	Heading from “Simplicity” to “Great Desire”	53-55
17 th week	Heading from “Tension about safety of faith” to “Reached the Destination”	55-57
18 th week	Heading from “Love of Ulma e Karam with Him” to derived from”	57-60
19 th week	Heading from “Respect of SADAT E AZAM (generation of Husnain)” to “O Imam Ahmad Raza”	61-62
20 th week	Heading from “First visit to Barelvi Sharif” to “Better to Leave”	62-65
21 st week	Heading from “tension of Doms day” to “got busy”	65-65
22 nd week	Heading from “Poetry” to “They are the cruel”	67-69
23 rd week	Heading from “Fear of Human Being’s Right” to “Forgive you”	69-72
24 th week	Heading from “Baith and Intentions” to “Presented”	72-75

1. This schedule is for 6 months.
2. A teacher should urge to the listeners to underline or highlight the important Madani pearls, she should read it out as it is
3. At the end she should give answers of important questions and encourage others by saying سبحان الله. And teach those people who couldn't give proper answers. But don't ask Quranic Ayat or Ahadees”

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Schedule for “Salah of Islamic sisters”

Week	Islamic sister namaz/prayer	Page No
1 st Week	Heading “Method of Wuzu” to صلوا على الحبيب	1 to 9
2 nd Week	Heading from “four faraid of wuzu” to “definition of washing”	9-10
3 rd Week	Heading from “13 sunan of wuzu” to “Makroohat of wuzu”	10-15
4 th Week	Heading from “27 Madani pearls about musta’mal water” to point number 12”	16-17
5 th Week	from “point no 13” till “point no 27”	17-19
6 th Week	Heading from “five rulings regarding bleeding” till “repeating wuzu is preferable”	20-23
7 th Week	from heading “when does vomiting invalidate wudu” to “bits of foods stuck between the teeth”	23-25
8 th Week	Heading from “Does sleep invalidate the wudu or not?” to “recite by heart or by seeing its script”	25-29
9 th Week	Heading from “wudu made during ghusl is sufficient” to “point number 4 wudu will become invalid”	29-31
10 th Week	from “point number 5” to “point number 9 offer Salah in sitting position”	32-33
11 th Week	Heading from “Method of Ghusl” to “the time is not makruh”	37-40
12 th Week	Heading from “3 faraid of ghusl” to “wudu and Ghusl will not be valid”	40-43
13 th Week	Heading from “bandageg wounds” till “not to urinate there”	43-50

14th week	(i) from “Method of Salah” to “will bear loss (ii) from “Deserving of hell fire for thousands of years” to “is theft in Salah” (iii) from “Method of Salah for Islamic sisters” to “Mustahab is not sin”	67-68 69-71 72-77
15th Week	Heading from “6 pre-conditions of Salah” to “do her own taharri”	78-80
16th Week	Heading from “time” till “الله أكبر is compulsory”	80-83
17th Week	from heading “7 faraid of Salah” to “سُبْحَانَ رَبِّيَ الْكَرِيمِ instead”	83-87
18th Week	from heading of “Ruku” to “Salah will become invalid”	88-90
19th Week	Heading from “25 wajibaat of Salah” to “Fard and a wajib”	90-93
20th Week	Heading from “29 acts which invalidate Salah” to “نعوذ بالله منها”	100- 106
21st Week	Heading from “26 Makroohat-e-tahrema” to “have all been erased”	106- 111
22nd Week	Heading from “12 madni pearls about Salah of witr” till “Method of Sajda sahw”	114- 119
23rd Week	Heading from “what is menstruation?” to “she is required to repeat them”	196- 200
24th Week	Heading from “Rulings for Istehada” to end of page 210	221- 210

- This schedule is for 6 months.
- Narrate what is written in book. Do not explain your own explanations.

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Intentions for Delivering Dars

The Holy Prophet صَلَّى اللهُ تَعَالَى عَلَيْهِ وَآلِهِ وَسَلَّمَ has stated: نِيَّةُ الْمُؤْمِنِ خَيْرٌ مِنْ عَمَلِهِ

“The intention of a Muslim is better than his act.”

(Tabarani Mujam-ul-Kabeer, Hadith 5942, Vol 6, Pg 185)

2 Madani Pearls:

- (1) Without a good intention there is no reward for any good deed.
- (2) The more good intentions one makes the more reward he gains.

﴿1﴾ For the pleasure of **اللَّهُ عزوجل**

﴿2﴾ And for attaining the love of **اللَّهُ عزوجل** and the love of Holy Prophet صَلَّى اللهُ تَعَالَى عَلَيْهِ وَآلِهِ وَسَلَّمَ, I will deliver the Dars.

﴿3﴾ “Mercy descends at the time of the mentioning of the pious” therefore I will deliver Dars for achieving the mercifulness of **اللَّهُ عزوجل**.

﴿4﴾ I will deliver the Dars with the intention of reforming myself and the people of entire world.

﴿5﴾ I will deliver Dars for getting religious knowledge, acting upon Madani In’amat, for attaining the blessings of this world and Hereafter and for solution of the problems.

- ﴿6﴾ Whilst in the state of Wudu, in a respected way, before starting Dars I will read Hamd and then start the Dars after reading Salat-Alan-Nabi.
- ﴿7﴾ During the Dars when the name of ﷻ will come I will read عَزَّوَجَلَّ, when name of Beloved Prophet عليه الصلوة والسلام will come I will read Salat-Alan-Nabi, and on reading the names of Companions of Prophet عليهم الرضوان and Saints رَحْمَهُمُ اللهُ عَلَيْهِمُ اَجْمَعِينَ I will read prayers.
- ﴿8﴾ I will deliver the Dars with correct pronunciation.
- ﴿9﴾ If someone made fun of me, I will observe patience.
- ﴿10﴾ At the end of Dars, I will pray for my forgiveness and for all the Muslims.

Madani Pearl: While doing intentions, don't say the numbers.

Method of delivering Dars from Faizan-e-Sunnat (For Islamic sisters)

Instructions for the one who has to deliver Dars: The one who has to deliver Dars, instead of reading whatever is written in the bracket “()”, should act upon it. (Say the following three times) “Please come closer.”(Then, observing veil within veil, sit in the position you sit in for Salah (in Tashahhud) and recite the following)

اَلْحَمْدُ لِلّٰهِ رَبِّ الْعٰلَمِيْنَ وَالصَّلٰوةُ وَالسَّلَامُ عَلٰى سَيِّدِ الْمُرْسَلِيْنَ اَمَّا بَعْدُ فَاَعُوْذُ بِاللّٰهِ مِنَ الشَّيْطٰنِ الرَّجِيْمِ بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِيْمِ

(Then recite the following Salat-Alan-Nabi, making the participants of Dars repeat after you)

اَلصَّلٰوةُ وَالسَّلَامُ عَلَيْكَ يَا رَسُوْلَ اللّٰهِ
وَعَلٰى اٰلِكَ وَاَصْحٰبِكَ يَا حَبِيْبَ اللّٰهِ
اَلصَّلٰوةُ وَالسَّلَامُ عَلَيْكَ يَا نَبِيَّ اللّٰهِ
وَعَلٰى اٰلِكَ وَاَصْحٰبِكَ يَا نُوْرَ اللّٰهِ

(Then say the following)

“Dear Islamic sisters! Come closer and, if possible, in respect of Dars, sit in the position you sit in for Salah (Tashahhud). If you get tired, then sit in any comfortable position. Lower your gaze and listen to the Dars from Faizan-e-Sunnat with full concentration because listening o it inattentively, looking around, playing on the floor with your finger or messing with your clothes, body or hair could result in its blessings being lost.

(Incline in the same way in start of Speech as well)

After saying this, read out an excellence of reciting Salat-Alan-Nabi from Faizan-e-Sunnat. (Then say the following so that the attendees would also recite Salat-Alan-Nabi)

صَلُّوْا عَلٰى الْحَبِيْبِ!
صَلَّى اللّٰهُ تَعَالٰى عَلٰى مُحَمَّد

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

QUFL-E-MADINAH DAY

Qufle-Madinah Day means the day of silence

Shaykh-e-Tareeqat, Ameer-e-AhleSunnat Hazrat Allama Maulana Muhammad Ilyas Attar Qadiri دامت بركاتهم العالیه has stated:

“On **the first Monday** of every Madani month, celebrate the **Qufle-Madinah Day** by reading the booklet **Silent Prince**”.

For 25 hours, for necessary conversation as well either use less words or use signs or do it by writing. For this, get the Qufle-Madinah pad published by Maktaba-tul-Madinah and practice communicating by writing according to the way mentioned in it. إِنَّ شَاءَ اللَّهُ عَزَّوَجَلَّ by observing the Qufle-Madinah Day for **25 hours** every month, you will see its marvels by yourself.

Attention Please: If possible do accountability of your full week conversation.....by pondering upon your each and every conversation, interrogate yourself.... For example....Why did I say such thing?.....What was the need to talk at that particular point?.....Such conversation could be ended up in such amount of words as well but why such and such extra words had been spoken?.....The phrase which you have said to so was not allowed by Shariah instead it was a hurting taunt.....his/her feelings must have been hurt....Why have you gone in that gathering when you know that useless talks also take place over there and why did you show your consent towards such and such thing?.....There you had listened to the backbiting as well not only that you had also taken interest in listening the backbiting..... And ALLAH forbid, if you have lied, backbited, accused anyone, scolded your parents, abused anyone.... Then contemplating about all these matters, repent sincerely from these, also make a commitment that you will stay away from such gatherings and alongwith repenting wherever there is need to ask for forgiveness there you have to do this as well for example if you have abused anyone then you certainly have to

repent but as his/her heart was broken, feelings got hurt so you have to ask for forgiveness as well.

This is the most important task of Qufl-e-Madinah.

Significance of this Day: Abundance of zikr of ALLAH..... Abundance of recitation.... Abundance of reciting Durood shareef..... Observe fast.....Must must must read the booklet "Silent Prince"..... Study of the reforming books published by Maktaba-tul-Madinah..... Practice for keeping eyes lowered..... Communication by gestures..... Communication by writing.....

Precautions: During the times you are practicing for remaining silent, keep a smile on your face.... Don't be frowned.... Extreme control on anger.... If the next person gets a bad image in case of communicating by writing.... Then do the necessary conversation by speaking up...communication with gestures is advisable with only those with whom you have understanding, a stranger or one not acquainted with you may become annoyed on communicating through gestures, therefore you must converse with him by speaking up as required... In some cases, speaking up becomes even Wajib. For example, for replying to Salam of someone you meet etc. When meeting someone, instead of using gestures, it is Sunnah to say Salam with the tongue. Similarly, if someone knocks at the door, and from inside it has been asked that who is there? Then the person outside should not say in reply "Madinah! Open up"..... "It's me" etc.... Instead it is Sunnah to mention one's name.....If someone sneezed and said **الْحَمْدُ لِلَّهِ**, if you have listened then it becomes Wajib to reply **يَرْحَمُكَ اللهُ**.

Ameer-e-AhleSunnat دامت بركاتهم العالیه **Wish:**

After celebrating Qufl-e-Madinah Day, now you see your passion. If you feel like that you will be successful then convert it into **72 hours**.....The Kabina whose Responsible Islamic brothers were used to applying **Qufl-e-Madinah**, there will be marvels of Madani work over there.

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Intentions to be done before studying in Madrassa-tul-Madinah (Adults)

The Madani aim should be repeated 3 times before making intentions.

“I must strive to reform myself and the people of entire world”.

إِنْ شَاءَ اللَّهُ عَزَّ وَجَلَّ

The Holy Prophet صَلَّى اللهُ تَعَالَى عَلَيْهِ وَآلِهِ وَسَلَّمَ said:

“The intention of a Muslim is better than his act.”

(Tabarani Mujam-ul-Kabeer, Hadith 5942, Vol 6, Pg 185, Dar-e-Ihya Attrath Al-Arabi Beirut)

Two Madani pearls: (1) Without a good intention, no reward is granted for a good deed (2) The more the good intentions, the more will be the reward

- ﴿1﴾ I will study with the intention of earning pleasure of **اللَّهُ عَزَّ وَجَلَّ** and getting reward.
- ﴿2﴾ I will recite the Holy Quran in Arabic accent.
- ﴿3﴾ I will read with the intention of attaining the significances of reciting the Holy quran which are mentioned in Blessed Ahadith.
- ﴿4﴾ I will read with the intention of getting significance of seeking knowledge.
- ﴿5﴾ I will read with the intention to teach others after getting knowledge.
- ﴿6﴾ I will read with the intention to get the reward of touching, seeing and reciting the Holy Quran.
- ﴿7﴾ I will come in neat and clean clothes with the intention of reverence of the Holy Quran.
- ﴿8﴾ I will remain in state of Wudu from start to end while reading in Madrasa tul Madinah (Adults).
- ﴿9﴾ I will be punctual to timetable (Nizam-ul-Auqat) of Madrasa and act according to the Schedule.

- ﴿10﴾ I will not get absent from Madrasa without genuine reason.
- ﴿11﴾ I will respect my teacher and will not sit on her seat in her absence.
- ﴿12﴾ In case of correction on my mistake, I will try to correct / reform it by thanking.
- ﴿13﴾ I will read and learn my lesson with attention.
- ﴿14﴾ I will try to be first in greeting if anyone greets me then I will reply on the spot.
- ﴿15﴾ I will not deprive anyone from his right. e.g. I will try to avoid criticizing, making fun of anyone, interrupting, back biting and copying others in wrong way.
- ﴿16﴾ I will not consider anyone inferior.
- ﴿17﴾ I will apply Qul-e-Madinah of all organs.
- ﴿18﴾ I will be courteous.
- ﴿19﴾ If I had found deficiency in someone, I will never express it in front of others.
- ﴿20﴾ I will try to solve the matter in case of any quarrel among others.
- ﴿21﴾ I will refrain from personal friendship.
- ﴿22﴾ I will not use others things without permission e,g book, pen etc.
- ﴿23﴾ I will not use electricity for my personal interest.
- ﴿24﴾ I will not waste my time in idle deeds and idle talk.
- ﴿25﴾ I will avoid asking useless and irrelevant questions.
- ﴿26﴾ If someone needs my help in lesson, I will help out.
- ﴿27﴾ The knowledge I get, with sincerity I will try to act upon it as much as possible.
- ﴿28﴾ I will get the benefits of noble company.
- ﴿29﴾ I will do Fikr-e-Madinah daily.
- ﴿30﴾ I will do individual effort on the Islamic sisters who are not associated with the Madani environment.

Madani pearl: Don't say the numbers while making intentions.

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

41 Intentions to be done before teaching Madrassa-tul-Madinah (Adults) (For Mudarrisa)

The Sovereign of Madinah صَلَّى اللهُ تَعَالَى عَلَيْهِ وَآلِهِ وَسَلَّمَ said:

“The intention of a Muslim is better than his act.”

(Tabarani Mujam-ul-Kabeer, Hadith 5942, Vol 6, Pg 185, Dar-e-Ihya Attrath Al-Arabi Beirut)

Two Madani pearls: (1) Without a good intention, no reward is granted for a good deed (2) The more the good intentions, the more will be the reward

❖❖ For earning pleasure of **اللَّهُ عَزَّوَجَلَّ**

❖❖ With the intention of getting reward.

❖❖ With the intention of getting ease in grave and Hereafter

❖❖ It is mentioned in the Blessed Hadith, meaning: The best person amongst you is the one who learnt the Holy Quran, and taught it to others. (Ṣaḥīḥ Bukhari)

For attaining from this Blessed saying of Mustafa صَلَّى اللهُ تَعَالَى عَلَيْهِ وَآلِهِ وَسَلَّمَ , I will teach in Madrassa-tul-Madinah (Adults) with Tajweed and correct pronunciations.

❖❖ I will be punctual to timetable (Nizam-ul-Auqat) of Madrassa and act according to the Schedule.

❖❖ I will not get absent from Madrassa without genuine reason

- ﴿7﴾ I will remain in state of ablution.
- ﴿8﴾ I will sit in folded legs position (as one sits while reciting Tashahhud in Salah) as far as possible.
- ﴿9﴾ I will wear neat and clean clothes with the intention of reverence of Holy Quran.
- ﴿10﴾ I will not teach for earning the pleasures of world but for earning reward.
- ﴿11﴾ I will teach by obeying the Madani Centre and will not do any work without permission.
- ﴿12﴾ I will teach honestly and with the sense of responsibility.
- ﴿13﴾ I will teach with the intention of spending my time in Madani works.
- ﴿14﴾ I will teach with intention of spreading knowledge of religion.
- ﴿15﴾ The Islamic sisters who study according to the saying of Ameer-e-Ahl-e-Sunnat, I will try to make them get completely in Dawat-e-Islami.
- ﴿16﴾ I will spent two hours daily in Madani work and incline learner Islamic sisters for it as well.
- ﴿17﴾ I will do individual effort to get the learner Islamic sisters associated with Madani environment.
- ﴿18﴾ I will attend the Sunnah Inspiring Congregation and Training Sessions regularly and inline the learner Islamic sisters for it as well.

- ﴿19﴾ I will make aware the learner Islamic sisters about the issues of Salah, ablution and Ghusl (ritual bathing).
- ﴿20﴾ If any learner Islamic sister is unable to understand anything I will repeat till she understands.
- ﴿21﴾ I will refrain all the time from watching T.V, listening songs on Internet, watching movies, unveiling, pictures, movie, fashion which is not allowed by Shariah for example plucking etc things that can cause harm to Dawat-e-Islami.
- ﴿22﴾ I will present my character according to “To motivate others become a source of motivation”.
- ﴿23﴾ By refraining my every action from ostentation, I will try to do them with sincerity.
- ﴿24﴾ On every good thing, I will say **سُبْحَانَ اللَّهِ** and let others say it as well.
- ﴿25﴾ On everything that is to be done in future I will say **إِنْ شَاءَ اللَّهُ** **عَزَّوَجَلَّ** and make others say it as well.
- ﴿26﴾ I will act on Madani In’amat myself as well and make Islamic sisters do it also.
- ﴿27﴾ I will use terminologies of Dawat-e-Islami during my conversation.
- ﴿28﴾ I will behave in a good manner with learner Islamic sisters.
- ﴿29﴾ I will not drive personal work from learner Islamic sisters.
- ﴿30﴾ I will not do personal friendship from any Islamic sister

- ﴿31﴾ I will not deprive rights of anyone.
- ﴿32﴾ If I had deprived rights of anyone then I will apologize her.
- ﴿33﴾ I will not be affectionate to any one Islamic sister only but behave equally with all.
- ﴿34﴾ I will not get hyper on anyone without reason.
- ﴿35﴾ I will observe patience on any unpleasant happening.
- ﴿36﴾ I will maintain serious behavior.
- ﴿37﴾ I will apply Qufl-e-Madinah of all body organs.
- ﴿38﴾ I will refrain from accepting gifts and special invitation from learner Islamic sisters.
- ﴿39﴾ Instead of making my personality dominant, I will portray the personality of Ameer-e-Ahl-e-Sunnat دامت بركاتهم العاليه
- ﴿40﴾ I will work as a maid not as a hakima.
- ﴿41﴾ Unless there is a severe emergency, I will do this Madani work outstandingly with steadfastness.

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Congregational fikr-e-Madina

﴿63 Madani In' aam﴾

It comes in a Hadith that **“to reflect for a moment** (on matters related to the Hereafter) **is better than 60 years of worship.”** (*faiz al qadeer sharah al Jamey sageer lil suyooti, al hadis 5897, J4, S 582 matbooa darul kutub al ilmiya beroot*).

Now **عَزَّوَجَلَّ** to seek the pleasure of Allah **عَزَّوَجَلَّ**, for the sake of obeying Ameer-e-Ahl-e-Suunat and with the intention to become pious, we will do fikr-e-Madina. All Islamic sisters are requested to hold the madani inamaat booklets and pen in their hands. Focus only on your own booklets. Do not turn your attention towards others' booklets. While doing fikr e Madina, fill the boxes in the booklet according to the questions. On condition of adhering to the action, mark “/” and on failing to do so, mark “○”

(Keep spare pens and booklets of madani inaamat to be given to Islamic sisters if they don't have either of these things. While doing fikr e madina, the madani inaan number must not be disclosed).

- 1: Madani inaan of observing virtuous intentions.
- 2: Madani inaan of offering five daily Salahs
- 3: Madani inaan of reciting surah Mulk.
- 4: Madani inaan of responding to Azaan
- 5: Madani inaan of invoking Salat-‘alan-Nabi صَلَّى اللهُ تَعَالَى عَلَيْهِ وَآلِهِ وَسَلَّمَ 313 times
- 6: Madani inaan of invoking **عَزَّوَجَلَّ، مَا شَاءَ اللهُ عَزَّوَجَلَّ، الْحَمْدُ لِلَّهِ عَزَّوَجَلَّ**
- 7: Madani inaan of conversing courteously
- 8: Madani inaan of responding to salam and sneezing
- 9: Madani inaan of using the terms of Dawat-e-Islami
- 10: Madani inaan of observing Qufl-e-Madinah of the stomach.
- 11: Madani inaan of delivering or listening 2 Dars from Faizan-e-Sunnat.
- 12: Madani inaan of reading four pages of Faizan e sunnat.
- 13: Madani inaan of offering Salah-tut-Taubah
- 14: Madani inaan of practicing fikr e Madina
- 15: Madani inaan of using sunnat box.
- 16: Madani inaan of abstaining from putting up pictures or stickers at home.

- 17: Madani inaaam of making individual efforts.
 - 18: Madani inaaam of offering Sunnah Salah preceding the fard Rak'ats
 - 19: Madani inaaam of offering Nafl salah of Tahajjud, Ishraaq, chasht and Awwabeen.
 - 20: Madani inaaam of offering Nafl Salah of tahiyya-tul-wudu
 - 21: Madani inaaam of being obedient.
 - 22: Madani inaaam of refraining from borrowing and using other people's belongings
 - 23: Madani inaaam of controlling anger.
 - 24: Madani inaaam of rectification.
 - 25: Madani inaaam of refraining from asking useless questions.
 - 26: Madani inaaam of observing shara-'i-pardah.
 - 27: Madani inaaam of abstaining from watching movies and dramas.
 - 28: Madani inaaam of returning home before Salat-ul-Maghrib.
 - 29: Madani inaaam of refraining from name calling
 - 30: Madani inaaam of refraining from intruding into others' conversation.
 - 31: Madani inaaam of refraining from telling lie
 - 32: Madani inaaam of remaining in state of wudu.
 - 33: Madani inaaam of teaching or learning in Madrasa-tul-Madina.
 - 34: Madani inaaam of observing qufl-e-Madina of the eyes.
 - 35: Madani inaaam of refraining from peeping into other's homes
 - 36: Madani inaaam of paying off debts.
 - 37: Madani inaaam of concealing others' faults
 - 38: Madani inaaam of refraining from backbiting.
 - 39: Madani inaaam of observing fearfulness in body and heart from Allah
 - 40: Madani inaaam of refraining from ostentation.
 - 41: Madani inaaam of practicing Qufl-e-Madina of the tongue.
 - 42: Madani inaaam of refraining from laughing aloud.
 - 43: Madani inaaam of using minimum words.
 - 44: Madani inaaam of wearing madani Burqa.
 - 45: Madani inaaam of refraining from immodesty.
 - 46: Madani inaaam of abstaining from personal friendships.
 - 47: Madani inaaam of listening Sunnah inspiring Bayan or Madani Muzakarah of Ameer e Ahl-e-Sunnat
- ☆ Make an intention to practice madani inamaats that you were unable to act upon and also to practice fikr e Madina every day. Say **إِنْ شَاءَ اللَّهُ عَزَّوَجَلَّ**
 - ☆ We have not completed 12 minutes of spending time in practicing fikr e madina so complete the 12 minutes later on.
 - ☆ Those Islamic sisters who are member of Permanent Qufl-e-Madinah , they should fix a time for filling out Qufl-e-Madinah card, it is better to fill it after completing the 12 minutes of daily Fikr-e-Madinah.

أَلْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Schedule and Progress report of Completing Madani Qa'idah ﴿Madrasa-tul-Madina (Adult)﴾

Name _____ Father's Name _____ Admission Date _____ Date of starting Qa'idah _____
 Date of completing Qa'idah _____ Duration of Completing Qa'idah _____ Progress of Completing Qa'idah _____

Lesson No	Days of Qawa'id			Quantity of Lesson			Days of completion ۱			Starting Date (Date of beginning of Lesson)	Ending Date (Date of completing the lesson)	Number of Absent days	Numbers of days of holidays, menses or previous lesson	Duration of completing Lesson (After subtracting the holidays, previous lessons, absents and days of menses)	Progress of Completion (Good/ Fair/ Weak)	Teacher's Signature
	Good	Fair	Weak	Good	Fair	Weak	Good	Fair	Weak							
1	1 Day	2 Days	3 Days	1Line	8 Letters	7Letters	5Days	6Days	9Days							
2	-	-	-	4Lines	3 Lines	2Lines 2 Letters	6Days	7Days	8Days							
3	1 Day	2 Days	3 Days	8Lines	7 Lines	5Lines	3 Days	4Days	6Days							
4	-	-	-	7Lines	4 Lines 3Letters	3Lines	2 Days	3 Days	5Days							
5	1 Day	1Day	1Day	9Lines	6Lines	4Lines 3 Letters	3 Days	4Days	5Days							
6	-	-	-	3Lines	2Lines 2words	7 Words	3 Days	4Days	8Days							
7	1 Day	2 Days	3 Days	7Lines	5Lines	3Lines	3 Days	5Days	8Days							
8	-	-	-	7Lines	5Lines	3Lines	2 Days	3 Days	5Days							
9	1Day	2 Days	3 Days	10 Lines	5Lines	3Lines	2 Days	4Days	6Days							
10	-	-	-	2Lines	11 words	10words	8Days	9Days	10Days							
11	1Day	2 Days	3 Days	4Lines	3Lines 3words	3Lines	8Days	10Days	12 Days							
12	1Day	2 Days	3 Days	3Lines1 word	2Lines 3words	9words	8Days	10Days	12 Days							
13	1Day	2 Days	3 Days	2Lines 4words	2Lines 2words	9words	11Day	13 Days	20Days							
14	1Day	2 Days	3 Days	5Lines	4Lines	3Lines	3 Days	4Days	6Days							
15	1Day	2 Days	3 Days	6Lines	3Lines	2Lines	2 Days	4Days	6Days							
16	1Day	2 Days	3 Days	5Lines	3Lines 2words	2Lines	4Days	5Days	8Days							
17	1Day	2 Days	3 Days	3Lines	2Lines	8words	4Days	5Days	7Days							
18	-	-	-	4Lines	2Lines	1Lines	1Day	2 Days	4Days							
19	-	-	-	3Lines2words	2Lines 2words	6words	2 Days	3 Days	5Days							
20	1Day	2 Days	3 Days	4Lines	2Lines	1Lines	2 Days	4Days	7Days							
21	1Day	2 Days	3 Days	8Lines	4Lines	7words	2 Days	4Days	9Days							
22	-	-	-	3Lines	2Lines	1Lines	9Days	13 Days	26Days							
Total Days							92 Days (Approx 3 months)	126Days (Approx 4 months)	192Days (Approx 6 months)							

Teacher's Signature: _____ Signature of Responsible Islamic sister of Madrasa-tul-Madina (Adults) (Halqa level): _____

Madani Pearl: Dispose off properly this paper after completing Quran.

→ Days of qawaid are included in Days of completion. E.g. lesson 1, for good progress there are 5 days in which 1 day is for Qawaid and other 4 days are for lesson.

أَلْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Schedule and Progress report of Completing Quran ﴿Madrasa-tul-Madina (Adult)﴾

Name _____ Father's Name _____ Admission Date _____ Date of starting Quran _____

Date of completing Quran _____ Duration of Completing Quran _____ Progress of Completing Quran _____

Para	Quantity of Lesson			Days of completion ۱			Starting Date (Date of beginning of Lesson)	Ending Date (Date of completing the lesson)	Number of Absent days	Numbers of days of holidays, menses or previous lesson	Duration of completing Lesson (After subtracting the holidays, previous lessons, absents and days of menses)	Progress of Completion (Good/ Fair/ Weak)	Teacher's Signature
	Good	Fair	Weak	Good	Fair	Weak							
30	2 Rukoo'	1 Rukoo'	1/2 Rukoo'	20 Days	39 Days	78 Days							
1	1½ Rukoo'	1 Rukoo'	1/2 Rukoo'	11 Days	16 Days	32 Days							
2	1 Rukoo'	3/4 Rukoo'	1/2 Rukoo'	16 Days	21 Days	32 Days							
3	1 Rukoo'	3/4 Rukoo'	1/2 Rukoo'	17 Days	23 Days	34 Days							
4	1 Rukoo'	3/4 Rukoo'	1/2 Rukoo'	14 Days	19 Days	29 Days							
5	1 Rukoo'	3/4 Rukoo'	1/2 Rukoo'	17 Days	23 Days	35 Days							
6	1 Rukoo'	3/4 Rukoo'	1/2 Rukoo'	14 Days	19 Days	29 Days							
7	1 Rukoo'	3/4 Rukoo'	1/2 Rukoo'	19 Days	25 Days	38 Days							
8	1 Rukoo'	3/4 Rukoo'	1/2 Rukoo'	17 Days	23 Days	35 Days							
9	1 Rukoo'	3/4 Rukoo'	1/2 Rukoo'	18 Days	24 Days	36 Days							
10	1 Rukoo'	3/4 Rukoo'	1/2 Rukoo'	18 Days	24 Days	35 Days							
11	2 Rukoo'	1½ Rukoo'	1 Rukoo'	8 Days	11 Days	16 Days							
12	2 Rukoo'	1½ Rukoo'	1 Rukoo'	8 Days	11 Days	16 Days							
13	2 Rukoo'	1½ Rukoo'	1 Rukoo'	10 Days	13 Days	19 Days							
14	2 Rukoo'	1½ Rukoo'	1 Rukoo'	11 Days	15 Days	22 Days							
15	2 Rukoo'	1½ Rukoo'	1 Rukoo'	11 Days	15 Days	21 Days							
16	2 Rukoo'	1½ Rukoo'	1 Rukoo'	9 Days	11 Days	17 Days							
17	2 Rukoo'	1½ Rukoo'	1 Rukoo'	9 Days	11 Days	17 Days							
18	2 Rukoo'	1½ Rukoo'	1 Rukoo'	9 Days	11 Days	17 Days							
19	2 Rukoo'	1½ Rukoo'	1 Rukoo'	10 Days	13 Days	19 Days							
20	2 Rukoo'	1½ Rukoo'	1 Rukoo'	8 Days	11 Days	16 Days							
21	2 Rukoo'	1½ Rukoo'	1 Rukoo'	10 Days	13 Days	19 Days							
22	3 Rukoo'	2 Rukoo'	1½ Rukoo'	6 Days	9 Days	12 Days							
23	3 Rukoo'	2 Rukoo'	1½ Rukoo'	6 Days	9 Days	12 Days							
24	3 Rukoo'	2½ Rukoo'	2 Rukoo'	7 Days	8 Days	10 Days							
25	3 Rukoo'	2½ Rukoo'	2 Rukoo'	7 Days	8 Days	10 Days							
26	3 Rukoo'	2½ Rukoo'	2 Rukoo'	6 Days	7 Days	9 Days							
27	4 Rukoo'	3 Rukoo'	2 Rukoo'	5 Days	7 Days	10 Days							
28	4 Rukoo'	3 Rukoo'	2 Rukoo'	5 Days	7 Days	10 Days							
29	4 Rukoo'	3 Rukoo'	2 Rukoo'	6 Days	7 Days	11 Days							
Total Days				341 Days (Approx 11 months)	472 Days (Approx 15 months)	730 Days (Approx 24 months)							

Teacher's Signature: _____ Signature of Responsible Islamic sister of Madrasa-tul-Madina (Adults) (Halqa level): _____ Madani Pearl: Dispose off properly this paper after completing Quran.

Monthly Performance Report Madrasa-tul-Madinah (Adults)

Location of Madrasa tul Madinah (Adults)

Mudarrisa: _____

Zeli Halqa: _____

Madani Month/Year

Solar Month/Year

Responsible Islamic sister of Zeli level (Umme/Binte): _____

Halqa: _____

The real performance is the one which arouses the passion for practice in islamic sisters and from which blessings of Hereafter are received. (Quote of Ameer-e-AhleSunnat العاليه دامت بركاتهم العالیه)

Responsible Islamic sister of Madrasa tul Madinah (Adults) Halqa level (Umme/Binte): _____

Total Muallimaat (who can deliver Dars) _____

Total Muballighaat (who can deliver Speech) _____

Sr. No.	Name of Islamic sister	1	2	3	4	5	6	7	8		
		Was Ghr Drs delivered daily?	How many Islamic sisters got associated with Madani environment by	Was Cassette Bayan/ Madani Muzakarah of Ameer-e-AhleSunnat دامت بركاتهم العالیه	How many Islamic sisters were prepared to read in Madrasa tul Madinah (Adults)?	Do you attend Weekly Sunnah Inspiring Congregation?	Do you attend Weekly Area visit for calling towards righteousness?	Do you attend Training Session?	Madani In'amat How many booklets	How many booklets were sold?	
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
Total Performance											
Individual Performance of Mudarrisa	Was Fikre Madinah done most of days?	How many Area visits for call towards righteousness were attended?	Record rituals for earning pleasure of ALLAH عزوجل (Ajmeri Daughter/Baghdadi Daughter/Makki Daughter/Madani Daughter)	Were booklets or Cassettes sold/distributed?		How many Islamic sisters were inclined for Madani work by individual effort?	Was the Madani meeting attended?	Those Islamic sisters who came before but not now, how many have you contacted?	Of your Maharim or children's father, how many have you		
									made to attend Weekly Congregation?		
				Sold	Distributed					Sold	Distributed

Madani Pearl: More than half is considered as most.

Madani Aim: I must strive to reform myself and the people of entire world. **إِنْ شَاءَ اللَّهُ عَزَّ وَجَلَّ**

Sign of Mudarrisa: _____

Important instruction for Responsible Islamic sister of Zeli level: The Responsible Islamic sister of Zeli level should fill the Zeli Halqa Report form with help of this form so that Islamic sisters who are studying are not counted two times.

Sign. of Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Halqa level) Umme/Binte: _____

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Admission Form

﴿Madrasa-tul-Madinah (Adults)﴾

Islamic sister's name with father name: _____

Contact No. _____ Age (minimum 16 years) _____

Complete Address _____

Contact Number _____

Zeli Halqa _____ Halqa _____

Organizational responsibility _____

Date of admission (Madani) _____ (Solar) _____

Reference Name _____ Contact No. _____

Organizational responsibility _____

From which Madrasa have you read before? _____

Reason of leaving? _____

Rules and Regulations

- ﴿1﴾ The duration of Madrasa-tul-Madinah (Adults) will be of 1 hour 12 minutes, punctuality should be observed, **إِنْ شَاءَ اللَّهُ عَزَّوَجَلَّ**, training will be excellent.
- ﴿2﴾ Getting absent without informing should be avoided.
- ﴿3﴾ In Madrasa-tul-Madinah (Adults), literature other than that published by Maktaba-tul Madinah is not allowed to be distributed.
- ﴿4﴾ In case of immoral behavior and violation of organization, you can be expelled.
- ﴿5﴾ In Madrasa-tul-Madinah (Adults), it is not allowed to give invitation of any other institution or organization.
- ﴿6﴾ In Madrasa, discussing about domestic and social problems, personal matters, worldly interests for example commenting about sports, stories of dramas films, kidding and joking and unnecessary talks must have to be avoided.

I have read the rules and regulations written in this Admission form thoroughly and I testify that I will act upon the above mentioned rules and regulations. **إِنْ شَاءَ اللَّهُ عَزَّوَجَلَّ**

Signature of Islamic sister _____ Sign. of Mudarrisa _____

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Madani Pearls regarding Gifts

Shaykh ‘Allamah Badruddin ‘Ayni Hanafi has stated that the Hadees which says, “Exchange gifts amongst each other as this will increase love” (Majma’uz zawayid-4 page 260, hadees 2716) (Faizan-e-Sunnat vol-1 page 356)

It is indeed a Sunnah to accept gifts but there are certain conditions for it. Accepting every gift is not Sunnah.

﴿1﴾ 1-Sayyiduna ‘Umar Bin ‘Abdul ‘Aziz has stated, “In the apparent life of the Holy Prophet a gift was a gift but is a bribe nowadays.” (Sahe Bukhari, vol. 2, pp. 174)

﴿2﴾ Bribe is defined as: “Bribe is that thing which is received in exchange of nothing and the taker is slandered because of it.”

﴿3﴾ “Exchange gifts amongst each other as this will increase love” pertains to those who have no position of authority over Muslims. However, the one who has any position of authority over Muslims must refrain from accepting gifts as these are bribery and a sort of impurity for them, especially for those who did not use to be given gifts before their official position. (Al-binaya sharha hidaya vol-8 page 244, (Faizan-e-Sunnat vol-1 page 356) ‘Allamah Shami has stated, “Amongst the people in authority are that every such person who has authority over the matters of the Muslims.” In the light of this quotation, a teacher is also in authority in the sense that he also has power over many matters of students. For a student to remain enrolled at his educational institute is, sometimes, at the mercy of the teacher. A teacher can even have the student expelled from the institute. There are many students who have little aspiration to learn but are very much involved in immoral activities. As they are not able to impress the teacher by their abilities, they present gifts and offer lunch/dinner to their teachers from time to time so that they would not be expelled from the institute and would not be returned to previous lessons. If it is clear that the gift or the

invitation is being offered to the teacher so that such students can get some undue advantage from him, it will be Haram act leading to Hell to accept the gift or invitation in this case. (Madani muzakara 71)

﴿4﴾ Shaykh-e-Tareeqat, Ameer-e-Ahle Sunnat Hazrat Allama Maulana Muhammad Ilyas Attar Qadiri دامت

بركاتهم العاليه has stated: The people who have authority are presented gifts for any one of two causes. Either to get some personal advantage in return or so that it is easier to get such advantage from them in the future. To give gifts or to arrange special meal-gatherings for them because of these two reasons is a form of bribery and both the giver and taker of bribery are worthy of Hell. On such occasions, one cannot be saved from the sin of bribery by saying such sentences as: we are giving these things as gifts of Eid, or just as sweets or refreshments, or out of happiness, or out of love etc. If officials accept gifts or special meals from their subordinates, even if gifts and invitation to special meal-gatherings are given to them with sincerity and do not fall under bribery in any way, it will still lead them to a place of slander. It is a saying of the Beloved and Blessed Rasool: "The one who believes in Allah and the Hereafter should not stand at a place of slander." (Kashf-ul-Khifa, vol. 2, pp. 227, adiṣ 2499) (Faizan-e-Sunnat vol-1 page 354)

﴿5﴾ There are two kinds of gathering: (1) Special meal-gathering (2) General gathering

- ☆ **A special meal-gathering** is a gathering which is held for a particular person, that is, the gathering will not take place if that particular person does not come.
- ☆ **A general gathering** is that gathering which is not held for anyone in particular, that is, the gathering will take place even if so-and-so particular person does not come. For example Niyaz of the Giyarhwin. To accept invitation of special gathering is not permissible for teacher although

general gathering is permissible. But it would be impermissible to give better and fancy foods to the one in authority compared to others. For example, if other guests are served with ordinary meal, and the one in authority is served with special meal; then it is impermissible to do so.

﴿6﴾ It is narrated in Hadees that “Gift makes calm the ruler.” (Madani muzakara 165) teacher should not accept gift as it is place of slander. As student can think that I present to teacher so that she may become lenient about my mistakes and promote my lesson. So do not accept their gifts or invitation of special gathering. Refuse them with my reference and let them listen madani muzakarat.

﴿7﴾ Shaykh ‘Allamah Shami has stated, ‘It is also Haram for the one in authority to borrow money or something else from the people from whom to accept gifts is Haram for him.’ (Rad-dul-Mu9tar, vol. 8, pp. 48) (Faizan-e-Sunnat vol-1 page 356)

﴿8﴾ If a subordinate gives dates from Madinah or water of Zamzam to his superiors, it could be accepted by superiors (teachers) as there is no fear of the blame of bribery here. Similarly, there is no problem in accepting booklets, [CDs or] cassettes of speeches and other preaching-material or the cards bearing the print of the Holy Prophet’s blessed shoe or an inexpensive rosary or a pen worth a few rupees as these are not the kinds of gifts in which one would face slander. Similarly, there is a tradition of giving gifts on some occasions like return from the pilgrimage of Hajj or Madinah, one’s marriage and birth of a child; those in authority can accept gifts on such occasions from those under them. However, if the gift is more expensive or valuable than what is commonly given, then it is not permissible to accept. For example, if it is common to give 100 rupees as gift and one gives 500 or 1200 rupees as gift or a rupee-garland of the same amount, then it will be impermissible

because of being in a place of slander. (Faizan-e-Sunnat vol-1 page 360-361)

- ﴿9﴾ If, there was the practice of giving and taking gifts and arranging special meal gatherings for each other even before the official had taken office or If the one giving is blood relative, such as daughter, sister then there is no problem in giving and taking. there is no harm in this case, but if it was less before and now there is more, after being student such as before half kilogram of sweets were presented and now 1 kilogram is being presented then it is alarm of danger and is impermissible.
- ﴿10﴾ If any teacher accepts gifts of her student then having bad suspicion is not allowed about her. As it is possible that giving taking is practiced before being student. And having a bad suspicion by you may become bigger sin than her act of accepting gift (as bribe). (Madani muzakara 60)
- ﴿11﴾ There is no harm in accepting suit piece or money as gift presented by parents on completing Quran of their child which is a tradition, but not accepting is appreciable and will cause gain of more reward. (Madani muzakara 81)
- ﴿12﴾ A subordinate accept gifts from his superiors, so students can accept gift of their teacher. (Faizan-e-Sunnat vol-1 page 357)

اَلْحَمْدُ لِلّٰهِ رَبِّ الْعٰلَمِيْنَ وَالصَّلٰوةُ وَالسَّلَامُ عَلٰى سَيِّدِ الْمُرْسَلِيْنَ اَمَّا بَعْدُ فَاَعُوْذُ بِاللّٰهِ مِنَ الشَّيْطٰنِ الرَّجِيْمِ ط بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِيْمِ ط

Holidays

S. No.	Lunar Month	Date
1	Muharram-ul-Haram	9-10
2	Rabi-un-Noor	12
3	Rajab-ul-Murajjab	27
4	Shaban-ul-Muazzam	14 or 15 (as convenient for student Islamic sister)
5	Ramadan-ul-Mubarak	26 to 30
6	Shawwal-ul-Mukarram	Eid-ul-Fitr 1-2-3
7	Zulhijja-tul-Haram	Eid-ul-Azha 10-11-12

S. No.	Solar Month	Date
1	February	5
2	March	23
3	May	1
4	August	14
5	December	25

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Investigation form regarding Madrasa-tul-Madinah (Adults)

Zeli Halqa _____ Place of Madrassa _____

Halqa _____ Mudarrisa _____

Area _____ Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Halqa/Area level) _____

Arrival time _____

Departure time _____

(The duration of inquiry must be at least 41 minutes)

Sr. No.	Matters to be observed	Answer Please	
		Madani month	Madani month
1	Was schedule displayed in Madrassa?		
2	Was the schedule being followed?		
3	Was discipline maintained? (no noise, not to sit disorderly)		
4	What was the condition of respecting the Holy Quran?		
5	Was the cleanliness better?		
6	If the number of student islamic sisters was less than 12, then the statement "Admission are open" was displayed outside Madrassa?		
7	Were the fans and lights on unnecessarily?		
8	Was the Mudarrisa listening the lesson herself from student Islamic sisters and was she doing training herself according to the schedule?		
9	Was the teacher scolding the student Islamic sisters?		
10	Were the Islamic sisters used to come late or leave earlier?		
11	Were the islamic sisters joking/ kidding or using rough language?		

12	Did you note if condition of the lesson of any Islamic sister is below than weak in form of "Schedule and progress for completing the Quran"?		
☆	Was it noted in attendance sheet of teacher if there were late arrivals/absent without any genuine reason?		
☆	Did you pay attention to Attendance register? Note down the names of those Islamic sisters who are regularly absent so that the Mudarrisa should be persuaded for visiting them?		
Individual efforts of Responsible islamic sister of Madrasa-tul-Madinah (Adults) (Halqa level) on Student islamic sisters		Madani month _____	Madani month _____
1	Were student Islamic sisters persuaded for making virtuous intentions regarding Madani tasks?		
2	If lesson of student Islamic sisters is slow reputed due to absentees, then were they persuaded for being regular by individual effort?		
Last Madani works for Responsible Islamic sister of Madrasa-tul-Madinah (Adults) (Halqa level)		Madani month _____	Madani month _____
1	Was the teacher rectified about weaknesses which were noted during observation nicely by getting 12 minutes Madani meeting after completing the duration of Madrasa?		
2	Any problem?		
3	Any suggestion?		

Madani Pearl: During investigation, the Schedule of Madrasa should not be affected.

Zeli Halqa: _____

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Halqa: _____

Area: _____

Address of Madrassa-tul-Madina (Adults)

Name of Teacher: _____

Examination form for Madrassa-tul-Madina (Adults)

Arrival Time (Examiner)
_____Departure Time (Examiner)

Total students: _____ Students present: _____

S. No	Name with father's name	Current Lesson	Articulator (10)		Syllabification / Rawan(10)		Qawa'id (50)										Moral Character (examine with the help of Schedule)(30)					Total Marks	Remarks		
			5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	100			
			Musta'iyah Letters	Qarib-us-Saut letters	Syllabification	Rawan (without Syllabification)	Harakat	Letters of Maddah	Letters of Lin	Letters of Qalqalah	Nasalization (Ghunnah)	Idgham	Maddat	Waqf	Kalimah, imaaniyat, 10 Surahs	fiqh	Method of Dars	Arabic Salah	Sunnahs and Litanies	Knowledge about Ameer-e-Ahl-e-Sunnat	Acts according Madani In'amaat and appearance (Eyebrow/ thin clothes)	Attendance		Marks obtained	
1																									
2																									
3																									
4																									
5																									
6																									
7																									
8																									
9																									

Remarks of Examiner: Lack in lessons (collectively):

Lack in moral behavior (collectively):

Guidelines for improvement

Signature of Examiner

Total Performance (in number)

Very Good 80% Good 70% Fair 60% Weak 40%

Madani Pearls: (1) Examine at that extent only which has been taught in lesson and moral character, if lesson of Maddat is not taught yet to any Islamic sister then distribute its numbers to Harakat, Letters of Maddah, Letters of Lin, Qalqalah and Nasalization etc. (2) If on the day of examination, any Islamic sister has menses then take her exam of Rawan at any other day. (3) Marks should be given according to act upon Madani In'amat, for example if 50% Madani In'amat are acted upon then 2.5 numbers should be given from 5. (4) Give exception to elderly Islamic sisters in articulators and qawa'id, as sometimes they are disable according to shari'ah, so encourage them instead of disappointing. (5) Teacher should continue routine lessons during examination.

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

Madani Pearls for the Examiner

- ﴿1﴾ During examination must keep Madani pad and pen so that if any weakness is seen regarding academics, ethical and organizational, it could be written down and its solution could be found.
- ﴿2﴾ The weakness of Mudarrisa should not be told in front of learner Islamic sisters.
- ﴿3﴾ At the time of taking examination try to keep your voice clear.
- ﴿4﴾ Examination should be taken while being neutral.
- ﴿5﴾ All the learner Islamic sisters should be given equal time during examination.
- ﴿6﴾ The learner Islamic sisters can get confused by the rude behavior of examiner, therefore polite behavior should be adopted.
- ﴿7﴾ The first question which is asked from the learner Islamic sister should be easy so that the trust of learner Islamic sister can be gained and she can answer easily. If still any Islamic sister gets confused then listen from her after listening from few other Islamic sisters.

- ﴿8﴾ Neither interrupt any Islamic sister nor break her heart by scolding.
- ﴿9﴾ The Islamic sister who gives the right answer, encourage her by saying “سُبْحَانَ اللَّهِ عَزَّوَجَلَّ”.
- ﴿10﴾ During examination, in case of “lahn e khafi” by Islamic sisters remain silent only rectify them in case of “lahn e jali”.
- ﴿11﴾ During examination full concentration should be given to listening.
- ﴿12﴾ The weaknesses which have come during examination, don't discuss them with anyone without any need.

Year (Madani) 1436/

[83/100]

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-

Madina (Adult) (Zeli Halqa Level)

Statement of Holy prophet

"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."

(Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Zeli Halqa: _____ Maah-o-sin (Madani) _____ (Eesvi) _____

Halqa: _____ Responsible islamic sister of Madrasa-tul-Madina

(adult) (zeli halqa level)(Umm-e-/ Bint-e-) _____

No	Venue (Madrasa)	Number of	
		Teacher	Students
1			
2			
3			
4			
5			
Total			

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Halqa level) up to 1st of Madani month?	

Madani Pearl!*If two classes are arranged at one venue, it will be counted as 2 Madrasas.*Responsible islamic sister of Madrasa-tul-Madina (adult) (zeli halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

[83/100]

Madrasa-tul-Madina (Adult)

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina

(Adult) (Zeli Halqa Level)

Statement of Holy prophet

"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."

(Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Zeli Halqa: _____ Maah-o-sin (Madani) _____ (Eesvi) _____

Halqa: _____ Responsible islamic sister of Madrasa-tul-Madina

(adult) (zeli halqa level)(Umm-e-/ Bint-e-) _____

No	Venue (Madrasa)	Number of	
		Teacher	Students
1			
2			
3			
4			
5			
Total			

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Halqa level) up to 1st of Madani month?	

Madani Pearl!*If two classes are arranged at one venue, it will be counted as 2 Madrasas.*Responsible islamic sister of Madrasa-tul-Madina (adult) (zeli halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

Year (Madani) 1436/

[84/100]

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Halqa Level)

Statement of Holy prophet

"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."

(Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Halqa: _____ Maah-o-sin (Madani) _____ (Eesvi) _____

Area _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Halqa level)(Umm-e-/ Bint-e-) _____

No	Zeli Halqa	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Area level) up to 2nd of Madani month?	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

[84/100]

Madrasa-tul-Madina (Adult)

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Halqa Level)

Statement of Holy prophet

"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."

(Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Halqa: _____ Maah-o-sin (Madani) _____ (Eesvi) _____

Area _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Halqa level)(Umm-e-/ Bint-e-) _____

No	Zeli Halqa	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Area level) up to 2nd of Madani month?	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

Year (Madani) 1436/

[85/100]

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Area Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."* (Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Area _____ Maah-o-sin (Madani) _____ (Eesvi) _____
Division _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Area level)(Umm-e-/ Bint-e-) _____

No	Halqa	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you receive Halqa level report on 2nd of Madani month?	
*	Did you appreciate in case of better progress or rectify politely in case of any lack?	
4	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Division level) up to 3rd of Madani	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

[85/100]

Madrasa-tul-Madina (Adult)

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Area Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."* (Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Area _____ Maah-o-sin (Madani) _____ (Eesvi) _____
Division _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Area level)(Umm-e-/ Bint-e-) _____

No	Halqa	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you receive Halqa level report on 2nd of Madani month?	
*	Did you appreciate in case of better progress or rectify politely in case of any lack?	
4	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Division level) up to 3rd of Madani	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

Year (Madani) 1436/

[86/100]

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Division Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."* (Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Division _____ Maah-o-sin (Madani) _____ (Eesvi) _____
Kabina _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Division level)(Umm-e-/ Bint-e-) _____

No	Area	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you receive Area level report on 3rd of Madani month?	
*	Did you appreciate in case of better progress or rectify politely in case of any lack?	
4	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Kabina level) up to 5th of Madani	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

[86/100]

Madrasa-tul-Madina (Adult)

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Division Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."* (Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Division _____ Maah-o-sin (Madani) _____ (Eesvi) _____
Kabina _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Division level)(Umm-e-/ Bint-e-) _____

No	Area	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you receive Area level report on 3rd of Madani month?	
*	Did you appreciate in case of better progress or rectify politely in case of any lack?	
4	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Kabina level) up to 5th of Madani	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

Year (Madani) 1436/

[87/100]

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Kabina Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."* (Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Kabina _____ Maah-o-sin (Madani) _____ (Eesvi) _____
Kabinaaat _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Kabina level)(Umm-e-/ Bint-e-)

No	Division	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you receive Area level report on 5th of Madani month?	
*	Did you appreciate in case of better progress or rectify politely in case of any lack?	
4	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Kabinaat level) up to 7th of Madani	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

[87/100]

Madrasa-tul-Madina (Adult)

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Kabina Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."* (Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Kabina _____ Maah-o-sin (Madani) _____ (Eesvi) _____
Kabinaaat _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Kabina level)(Umm-e-/ Bint-e-)

No	Division	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you receive Area level report on 5th of Madani month?	
*	Did you appreciate in case of better progress or rectify politely in case of any lack?	
4	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (Kabinaat level) up to 7th of Madani	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

Year (Madani) 1436/

[88/100]

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Kabinaat Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."* (Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Kabinaat _____ Maah-o-sin (Madani) _____ (Eesvi) _____
Country _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Kabinaat level)(Umm-e-/ Bint-e-) _____

No	Kabina	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you receive Area level report on 5th of Madani month?	
*	Did you appreciate in case of better progress or rectify politely in case of any lack?	
4	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (country level) up to 9th of Madani	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

[88/100]

Madrasa-tul-Madina (Adult)

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Kabinaat Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."* (Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Kabinaat _____ Maah-o-sin (Madani) _____ (Eesvi) _____
Country _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Kabinaat level)(Umm-e-/ Bint-e-) _____

No	Kabina	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total				

No	Individual Performance	
1	How many islamic sisters took admission in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
2	How many islamic sisters started teaching in Madrasa-tul-Madina (Adult) this month with your individual efforts?	
3	Did you receive Area level report on 5th of Madani month?	
*	Did you appreciate in case of better progress or rectify politely in case of any lack?	
4	Did you submit this report form to responsible islamic sister of Madrasa-tul-Madina (Adult) (country level) up to 9th of Madani	

Madani Pearl!*Responsible islamic sister of Madrasa-tul-Madina (adult) (halqa level) should fill this form with black pen neatly by herself. *Write in English numeral instead of Arabic numeral. E.g. write 26 instead of ٢٦. *The target set by Markazi Majlis-e-Shoora is one Madrasa-tul-Madina and 12 to 15 students per Zeli halqa.

Year (Madani) 1436/

[89/100]

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Country Level)

Statement of Holy prophet

"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."

(Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Country _____ Maah-o-sin (Madani) _____ (Eesvi) _____

Countries _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Country level)(Umm-e-/ Bint-e-) _____

No	Kabinaat/ Kabina	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
Total				

Madani Pearl!*Submit this report form to Relevant member of world level Majlis along with submitting to Responsible islamic brother of Majlis Madani work for islamic sister (country level) up to 11th of Madani month.

[89/100]

Madrasa-tul-Madina (Adult)

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Country Level)

Statement of Holy prophet

"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."

(Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Country _____ Maah-o-sin (Madani) _____ (Eesvi) _____

Countries _____ Responsible islamic sister of Madrasa-tul-Madina
(adult) (Country level)(Umm-e-/ Bint-e-) _____

No	Kabinaat/ Kabina	Number of		
		Madrasa-tul-Madina (Adult)	Teacher	Students
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
Total				

Madani Pearl!*Submit this report form to Relevant member of world level Majlis along with submitting to Responsible islamic brother of Majlis Madani work for islamic sister (country level) up to 11th of Madani month.

أَلْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Country Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."*

(Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Maah-o-sin (Madani) _____ (Eesvi) _____

Responsible islamic sister of Madrasa-tul-Madina adult (Countries level)(Umm-e-/ Bint-e-) _____

No	Kabinaat/ Kabina	Names of cities from wher Report is received	Number of				Teacher	Students
			Daily Madrasa- tul-Madina (Adult)	3 Days in a week Madrasa- tul-Madina (Adult)	2 days in a week Madrasa- tul-Madina (Adult)	1 Day in a week Madrasa- tul-Madina (Adult)		
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
Total								

Madani Pearl!*Submit this report form to Responsible islamic sister of world level Majlis up to 13th of Madani month.

*If Madrasa-tul-Madina (Adult) is held 4 or 5 days in a week then it will be counted as Daily Madrasa-tul-Madina (adult).

أَلْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Monthly Report of Madrasa-tul-Madina (Adult) (Country Level)

Statement of Holy prophet *"The best person amongst you is the one who learnt the Holy Quran, and taught it to others."*

(Sahe Bukhari, Hadees#5027, vol-3, pg 410, publisher Dar-ul-Ilmiya, Bairoot)

Maah-o-sin (Madani) _____ (Eesvi) _____

Responsible islamic sister of world level Majlis(Umm-e-/ Bint-e-) Umme Milad Attaria

No	Kabinaat/ Kabina	Names of countries from wher Report is received	Number of					Teacher	Students
			Daily Madrasa- tul-Madina (Adult)	3 Days in a week Madrasa- tul-Madina (Adult)	2 days in a week Madrasa- tul-Madina (Adult)	1 Day in a week Madrasa- tul-Madina (Adult)			
1	Madani								
2	Attari								
3	Jilani								
4	Razavi								
5	Hajwari								
6	Soharwardi								
7	Faridi								
8	Qadiri								
Total									

Madani Pearl!*Submit this report form to Responsible islamic brother of Majlis madani work for islamic sister (member of shoora) up to 15th of Madani month.

* If Madrasa-tul-Madina (Adult) is held 4 or 5 days in a week then it will be counted as Daily Madrasa-tul-Madina (adult).

أَلْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Zeli Halqa _____

Comparative Analysis

)Solar(Year (Madani) _____

Madrassa-tul-Madinah (Adults) Performance (Zeli Halqa level) (From Rabi-un-Noor to Safar-ul-Muzaffar)

Sr. No.	Madani Work	Rabi-un-Noor		Rabi-ul-Ghous		Jumadal-Oula		Jumadal Ukhra		- Rajab-ul-Murajab		Shaban ul Muazzam		Ramadan ul Mubarak		Zulqada tul haram		Zulhija tul haram		Muharram ul haram		Safar-ul-Muzaffar	
		Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent
2)Strength(Mudarrisaat																						
3)Strength(Learners																						

Madani Pearl: While filling the column of Increase/ Decrease, write negative sign before the value in case of decrease. e.g. -40.

Method of calculating percentage is that divide the increase or decrease of current month with performance of previous month and then multiply with 100. Formula= Increase or decrease * 100 _____

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Halqa _____

Comparative Analysis

Solar (Year (Madani) _____

)Madrassa-tul-Madinah (Adults) Performance (Halqa level) (From Rabi-un-Noor to Safar-ul-Muzaffar(

Sr. No.	Madani Work	Rabi-un-Noor		Rabi-ul-Ghous		Jumadal-Oula		Jumadal Ukhra		- Rajab-ul Muraib		Shaban ul Muazzam		Ramadan ul Mubarak		Zulqada tul haram		Zulhijja tul haram		Muharram ul haram		Safar-ul-Muzaffar		
		Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	
1)Adults(Madrassa-tul-Madinah)Strength(
2)Strength(Mudarrisaat																							
3)Strength(Learners																							

Madani Pearl: While filling the column of Increase/ decrease, write negative sign before the value in case of decrease. e.g. -40.

Method of calculating percentage is that divide the increase or decrease of current month with performance of previous month and then multiply with 100. Formula= Increase or decrease * 100 _____

Area _____

Comparative Analysis

)Solar(Year (Madani) _____

)Madrassa-tul-Madinah (Adults) Performance (Area level) (From Rabi-un-Noor to Safar-ul-Muzaffar(

Sr. No.	Madani Work	Rabi-un-Noor		Rabi-ul-Ghous		Jumadal-Oula		Jumadal Ukhra		Rajab-ul -Murajjab		Shaban ul Muazzam		Ramadan ul Mubarak		Zulqada tul haram		Zulhija tul haram		Muharram ul haram		Safar-ul-Muzaffar	
		Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent
1)Adults(Madrassa-tul-Madinah)Strength(
2)Strength(Mudarrisaat																						
3)Strength(Learners																						

Madani Pearl: While filling the column of Increase/ decrease, write negative sign before the value in case of decrease. e.g. -40.

Method of calculating percentage is that divide the increase or decrease of current month with performance of previous month and then multiply with 100. Formula= Increase or decrease * 100 _____

Previous Month Performance

Reasons for Increase or Decrease

Division _____

)Solar(Year (Madani) _____

Comparative Analysis

)Madrasa-tul-Madinah (Adults) Performance (Division level) (From Rabi-un-Noor to Safar-ul-Muzaffar(

Sr. No.	Madani Work	Rabi-un-Noor		Rabi-ul-Ghous		Jumadal-Oula		Jumadal Ukhra		Rajab-ul -Murajjab		Shaban ul Muazzam		Ramadan ul Mubarak		Zulqada tul haram		Zulhijja tul haram		Muharram ul haram		Safar-ul-Muzaffar		
		Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	
1)Strength(Madrasa-tul-Madinah (Adults)																							
2)Strength(Mudarrisaat																							
3)Strength(Learners																							

Madani Pearl: While filling the column of Increase/ decrease, write negative sign before the value in case of decrease. e.g. -40.

Method of calculating percentage is that divide the increase or decrease of current month with performance of previous month and then multiply with 100. Formula= Increase or decrease * 100 / Previous Month

Reasons for Increase or Decrease

أَلْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Kabina _____

Comparative Analysis

)Solar(Year (Madani) _____

)Madrassa-tul-Madinah (Adults) Performance (Kabina level) (From Rabi-un-Noor to Safar-ul-Muzaffar)

Sr. No.	Madani Work	Rabi-un-Noor		Rabi-ul-Ghous		Jumadal-Oula		Jumadal Ukhra		Rajab-ul -Murajjab		Shaban ul Muazzam		Ramadan ul Mubarak		Zulqada tul haram		Zulhijja tul haram		Muharram ul haram		Safar-ul-Muzaffar		
		Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	
1	Madrassa-tul-Madinah (Adults) Strength																							
2	Madrassa-tul-Madinah (Mudarrisaat) Strength																							
3	Madrassa-tul-Madinah (Learners) Strength																							

Madani Pearl: While filling the column of Increase/ decrease, write negative sign before the value in case of decrease. e.g. -40.

Method of calculating percentage is that divide the increase or decrease of current month with performance of previous month and then multiply with 100. Formula= Increase or decrease * 100

Previous Month

Reasons for Increase or Decrease

Kabinaat _____

Comparative Analysis

)Solar(Year (Madani) _____

)Madrasa-tul-Madinah (Adults) Performance (Kabinaat level) (From Rabi-un-Noor to Safar-ul-Muzaffar(

Sr. No.	Madani Work	Rabi-un-Noor		Rabi-ul-Ghous		Jumadal-Oula		Jumadal Ukhra		Rajab-ul -Murajjab		Shaban ul Muazzam		Ramadan ul Mubarak		Zulqada tul haram		Zulhijja tul haram		Muharram ul haram		Safar-ul-Muzaffar		
		Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	
1	Madrasa-tul-Madani)Strength(Adults(
2)Strength(Mudarrisaat																							
3)Strength(Learners																							

Madani Pearl: While filling the column of Increase/ decrease, write negative sign before the value in case of decrease. e.g. -40.

Method of calculating percentage is that divide the increase or decrease of current month with performance of previous month and then multiply with 100. Formula= Increase or decrease * 100

Previous Month Performance

Reasons for Increase or Decrease

Country _____

Comparative Analysis

)Solar(Year (Madani) _____

)Madrassa-tul-Madinah (Adults) Performance (Country level) (From Rabi-un-Noor to Safar-ul-Muzaffar(

Sr. No.	Madani Work	Rabi-un-Noor		Rabi-ul-Ghous		Jumadal-Oula		Jumadal Ukhra		Rajab-ul -Murajjab		Shaban ul Muazzam		Ramadan ul Mubarak		Zulqada tul haram		Zulhijja tul haram		Muharram ul haram		Safar-ul-Muzaffar		
		Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	
1)Adults(Madrassa-tul-Madinah)Strength(
2)Strength(Mudarrisaat																							
3)Strength(Learners																							

Madani Pearl: While filling the column of Increase/ decrease, write negative sign before the value in case of decrease. e.g. -40.

Method of calculating percentage is that divide the increase or decrease of current month with performance of previous month and then multiply with 100. Formula= Increase or decrease * 100

Previous Month Performance

Reasons for Increase or Decrease

Reason of Extraordinary Increase in Performance?

Countries _____

)Solar (Year (Madani) _____

Comparative Analysis

)Madrassa-tul-Madinah (Adults) Performance (Countries level) (From Rabi-un-Noor to Safar-ul-Muzaffar(

Sr. No.	Madani Work	Rabi-un-Noor		Rabi-ul-Ghous		Jumadal-Oula		Jumadal Ukhra		Rajab-ul -Murajjab		Shaban ul Muazzam		Ramadan ul Mubarak		Zulqada tul haram		Zulhija tul haram		Muharram ul haram		Safar-ul-Muzaffar	
		Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent	Increase	Percent
1)Adults(Madrassa-tul-Madinah)Strength(
2)Strength(Mudarrisaat																						
3)Strength(Learners																						

Madani Pearl: While filling the column of Increase/ decrease, write negative sign before the value in case of decrease. e.g. -40.

Method of calculating percentage is that divide the increase or decrease of current month with performance of previous month and then multiply with 100. Formula= Increase or decrease * 100

Previous Month

Reasons for Increase or Decrease

Reason of Extraordinary Increase in Performance?

الْحَمْدُ لِلَّهِ رَبِّ الْعَالَمِينَ وَالصَّلَاةُ وَالسَّلَامُ عَلَى سَيِّدِ الْمُرْسَلِينَ أَمَّا بَعْدُ فَأَعُوذُ بِاللَّهِ مِنَ الشَّيْطَانِ الرَّجِيمِ ط بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ ط

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